

FOREST PRESERVE EXECUTIVE COMMITTEE

July 10, 2009

The Forest Preserve Executive Committee meeting was held Friday at 8:40 a.m., July 10, 2009 in the Main Conference Room, of the District Offices at the Fox Valley Ice Arena, 1996 S. Kirk Road, Suite 320, Geneva, Illinois.

MEMBERS PRESENT: Chairman Hoscheit (late), Commissioners Davoust (late), Fahy, Hurlbut (late), Jones, Kenyon, Kudlicki, McConnaughay, R. J., Mitchell, Shoemaker and Wojnicki.

MEMBERS ABSENT: Tredup and Wyatt.

Also Present: Director of Finance Quinlan, Director of Natural Resources Ullberg, Director of Operations Holan, Director of Planning and Development Culp, HR Manager Smith, Chief Gilloffo, Attorney Hodge, Commissioners Collins, Ford, Leonberger, and Citizens of Kane County.

In the absence of President Hoscheit, Commissioner McConnaughay called the meeting to order.

MINUTES: Acting Chairman McConnaughay called for a motion to approve the minutes of June 5, 2009.

-Motion by Jones, seconded by Kenyon, to approve the meeting minutes of June 5, 2009; motion carried.

PUBLIC COMMENT: None.

BILLS: Acting Chairman McConnaughay called for a motion to approve the bills for payment.

-Motion by Jones, seconded by Fahy, to recommend the bills for payment.

General Fund	\$ 82,607.43
Construction & Development Fund	\$ 96,034.87
Land Acquisition Fund	\$ 572.60
Insurance Liability Fund	\$ 71.70
Cultural & Events Center	<u>\$ 1,042.22</u>
TOTAL ALL BILLS	\$ 180,328.82
TOTAL ALL TD'S	\$ 7,611,164.02

Commissioners voting in the affirmative: Commissioners: Fahy, Jones, Kenyon, Kudlicki, Mitchell, Shoemaker and Wojnicki; motion carried.

REPORTS.

LAND ACQUISITION / ENTERPRISE. Director Quinlan commented that there was a short update on the Stadium renovations. The contractor is working on the final punch list and should be completed soon.

It has been a wet spring for the golf courses, Settlers Hill is up a little in revenue, Deer Valley is even and Hughes Creek is down \$10,000.00. This will be discussed further at the next Land Acquisition / Enterprise Committee Meeting.

PLANNING AND UTILIZATION.

BIDS AND PROPOSALS.

PRESENTATION OF BIDS FOR FENCING AT THE NORTH, TRADES AND SOUTH OPERATIONS FACILITIES. Director Quinlan presented the bids for the fencing at the North, Trades and South Operations facilities. This bid was sent out to 10 contractors with 8 responding. The low qualified bidder is Fence Connection of Elgin, Illinois in the amount of \$81,566.00.

PRESENTATION OF BIDS FOR SHELTER PAINTING AT VARIOUS FOREST PRESERVES. Director Quinlan presented the bids for the shelter painting at various forest preserves. This bid was sent out to 15 contractors with 6 responding. The low qualified bidder is Zofkie's Painting of Mokena, Illinois in the amount of \$33,600.00.

PRESENTATION OF BIDS FOR CONSTRUCTION AND INSTALLATION OF RESTROOM FACILITIES AT BURNIDGE / PAUL WOLFF AND FITCHIE CREEK FOREST PRESERVES. Director Quinlan presented the bids for the construction and installation of restroom facilities at Burnidge / Paul Wolff and Fitchie Creek Forest Preserves. This bid was sent out to 15 contractors with 8 responding. The low qualified bidder is Workmasters, Inc. of Des Plaines, Illinois in the amount of \$79,000.00.

PRESENTATION OF BIDS FOR THE MOWING OF RASPBERRY CANES AND TREE STUMPS AT LONE GROVE FOREST PRESERVE. Director Quinlan presented the bids for the mowing of raspberry canes and tree stumps at Lone Grove Forest Preserve. This bid was sent out to 16 contractors with 4 responding. Staff recommends not using the low bidder as they have no experience in Nature Preserves and little experience in plant identification and are recommending the second low bidder is Natural Resources of Beecher, Illinois in the amount of \$44,850.00.

-Motion by Mitchell, seconded by Wojnicki, to approve the bids for: fencing at the North, Trades and South Operations Facilities from Fence Connection of Elgin in the amount of \$81,566.00; shelter painting at various forest preserves from Zofkie's Painting of Mokena in the amount of \$33,600.00; construction and installation of restroom facilities at Burnidge / Paul Wolff and Fitchie Creek Forest Preserves from Workmasters, Inc. of Des Plaines in the amount

of \$79,000.00; and the mowing of raspberry canes at Lone Grove Forest Preserve from Natural Resources of Beecher in the amount of \$44,850.00; motion carried.

President Hoscheit enters at this time.

REQUEST TO VACATE THE BID ON THE BREWSTER CREEK LODGE RENOVATION PROJECT, IN FAVOR OF THE NEXT LOW BIDDER. Director Quinlan presented a request to remove the approved bidder Developmore from this project which was awarded in April of 2009. Developmore is unable to get their bonds for this project. Staff is recommending awarding this bid to Foxfield Construction in the amount of \$476,832.00, which is \$35,008.00 more than Developmore.

-Motion by Mitchell, seconded by Wojnicki, to approve the request to remove Developmore from this bid and approve the bid from Foxfield Construction in the amount of \$476,832.00 for the Brewster Creek Lodge Renovations; motion carried.

PRESENTATION OF LICENSE AGREEMENT WITH THE DUNDEE TOWNSHIP PARK DISTRICT FOR THE USE OF THE BRUNNER FAMILY FOREST PRESERVE. Director Quinlan presented a license agreement with the Dundee Township Park District for a portion of the Brunner Family Forest Preserve. This license agreement states that no improvements are allowed without the approval of the District. This is an example of intergovernmental cooperation, something the District wants to promote.

Commissioner Fahy stated that Dundee is very excited about this project and this area will serve the residents on the East side of Dundee. This is a good balance of passive and active recreation.

The Dundee Park District has agreed to charge all Kane County residents the same fee for programs.

-Motion by Fahy, seconded by Mitchell, to approve the license agreement with the Dundee Township Park District for the use of the Brunner Property; motion carried.

PRESENTATION OF AN EASEMENT AGREEMENT WITH THE CITY OF GENEVA TO MAINTAIN THE FIBER OPTIC THROUGH SETTLERS HILL AND THE ADMINISTRATION BUILDING PROPERTIES. Director Quinlan presented an easement agreement with the City of Geneva to maintain the fiber optic lines from the entrance to Settlers Hill to and including the District Offices.

-Motion by Mitchell, seconded by Jones, to approve the easement agreement with the City of Geneva to maintain the fiber optic lines from Settlers Hill to the District Offices; motion carried.

NEW OR UNFINISHED BUSINESS:

ORDINANCE FOR THE ANNUAL BUDGET APPROPRIATION. Director Quinlan presented the annual budget appropriation. This was moved by the Finance Committee to this committee last month for review and now needs approval to be moved to the Commission. Carry over's

included and have been brought forward for approximately 50 projects. There are three (3) items that will require further review by the Finance Committee and will not be bid until Staff has the approval from the Committee. These items are the trailer, asphalt projects and the police facility.

ORDINANCE AMENDING “AN ORDINANCE FIXING THE SALARIES OF CERTAIN EMPLOYEES OF THE FOREST PREEERVE DISTRICT OF KANE COUNTY”. Director Quinlan presented the salary ordinance. After lengthy discussions the committee recommended the salary increases not to exceed 2% this year. The compensation program is based on the economy. The District is financially sound and are keeping within the balanced budget.

Commissioner Fahy stated that the salaries are not what we wanted, but these are a sign of the times.

-Motion by Fahy, seconded by Kenyon, to approve the annual Appropriation Budget and the Salary Ordinance; motion carried.

CHANGE ORDER FOR THE FABYAN SHELTER ROOF. Director Quinlan presented a change order in the amount of \$400.00, for the Fabyan East shelter roof. It appears that during the bidding process the size of the wood was incorrect, thus requiring the change order. The original contract for the roof was \$6,900.00.

-Motion by McConnaughay, seconded by Kenyon, to approve the change order in the amount of \$400.00 for the Fabyan East shelter roof; motion carried.

REQUEST FROM THE VILLAGE OF WEST DUNDEE FOR FOX RIVER TRUST FUNDS. Commissioner Fahy commented that the Village of West Dundee was requesting funds from the Fox River Trust Fund to help with the shoreline stabilization along the riverfront in West Dundee. West Dundee has spent over \$3 million dollars on the riverfront project and due to the high water the past several years the shoreline is in need of more stabilization to keep the soil, plants and trees from falling into the river. The original request was for \$30,000.00, but Commissioner Fahy has asked to reduce it to \$15,000.00 to allow other communities the ability to use some of this money.

-Motion by Fahy, seconded by Wojnicki, to amend the request to \$15,000.00; motion carried.

ATTACHMENTS:

President Hoscheit called for a motion on the Bond Analysis Report, Income and Expense Reports and the Fox River Trust Report.

-Motion by Jones, seconded by Shoemaker, to approve the Bond Analysis Report, Income and Expense Reports and the Fox River Trust Report; motion carried.

EXECUTIVE COMMITTEE COMMENTS. Commissioner Kudlicki asked if staff could look into the fallen trees along the Great Western Trail on Route 64, which appear to be in the roadway.

Director Holan stated that if they are in fact in the roadway the trees may be in the right of way owned by the State. Staff will look into this.

Commissioner Shoemaker commented that the Aurora, July 4 parade was very successful.

EXECUTIVE SESSION.

President Hoscheit called for a motion to enter into Executive Session to discuss, land acquisition, litigation, personnel and contracts.

-Motion by Kudlicki, seconded by Jones, to enter into Executive Session to discuss, land acquisition, litigation, personnel and contracts.

Commissioners voting in the affirmative: Davoust, Fahy, Hurlbut, Jones, Kenyon, Kudlicki, McConnaughay, R. J., Mitchell, Shoemaker and Wojnicki.

-Motion by Kudlicki, seconded by Jones, to exit Executive Session; motion carried.

Commissioner Shoemaker asked about naming one of the lakes for Chuck Seigler a former District Superintendent who loves the lakes and fishing.

President Hoscheit stated that this has come up before; staff will put something together as it will require a resolution.

There being no further business to come before the Committee, the meeting was duly adjourned on a motion by Kenyon, seconded by Fahy, to 8:30 a.m., July 10, 2009; motion carried.

Patricia Hestekin
Recording Secretary