



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday April 7, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Kenyon at 8:30 AM.

#### Members Present:

Attendee Name	Title	Status
Michael Kenyon	President	Present
Deborah Allan	Commissioner	Present
Margaret Auger	Commissioner	Present
Theresa Barreiro	Commissioner	Present
Brian Dahl	Commissioner	Present
Mark Davoust	President Pro Tem	Present
Drew Frasz	Commissioner	Present
Rebecca Gillam	Commissioner	Present
John Hoscheit	Commissioner	Absent
Philip Lewis	Commissioner	Present
Thomas Smith	Commissioner	Absent
Barbara Wojnicki	Commissioner	Absent

#### Others Present:

Monica Meyers, Executive Director, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloppo, Director of Public Safety, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

#### Also in attendance:

Ryan Bobowiec, Harold Carter, Melissa Cate, Patrick Chess, Andrew Clausen, Ken Darby, Nancy Nichols, Robert Pfister, Valerie Wolff

#### II. Presentation and Approval of the Minutes from March 3, 2017

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**III. Recognition**

**Presentation of Spring 2017 Leadership Academy I Graduates**

**IV. Public Comments (Each speaker is limited to 3 minutes) *None.***

**V. Presentation of Bills from March 2017**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Margaret Auger, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**VI. Land Acquisition Committee Report**

**A. Presentation and Approval of a Change Order from WBK Engineering for Work on the CMAQ Grant for the Great Western Trail Extension Acquisition and Improvements**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM</b>
<b>MOVER:</b>	Philip Lewis, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of an Easement Agreement with the Fox River Water Reclamation District (FRWRD) on Fox River Trail at Raymond Street**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**VII. Planning & Utilization Committee Report**

**A. Presentation and Approval of Bids for the Control of Garlic Mustard at Three Forest Preserves**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of a Bid for the Control of Wild Chervil at Three Forest Preserves**

**RESULT:** MOVED FORWARD BY VOICE VOTE [UNANIMOUS]  
**TO:** FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM  
**MOVER:** Philip Lewis, Commissioner  
**SECONDER:** Deborah Allan, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of Bids for the Control of Common Reed and Reed Canary Grass at Dick Young Forest Preserve**

**RESULT:** MOVED FORWARD BY VOICE VOTE [UNANIMOUS]  
**TO:** FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM  
**MOVER:** Brian Dahl, Commissioner  
**SECONDER:** Margaret Auger, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**D. Presentation and Approval of Burnidge Forest Preserve Tyler Creek Greenway - Recreation Trails Program Grant (RTP) Application Submission**

**RESULT:** ITEM REJECTED: PLACED ON FILE [UNANIMOUS]  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Philip Lewis, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**DISCUSSION:** *Executive Director Meyers communicated that since the previous Planning and Utilization Committee meeting, where this item was presented and approved to move to the Executive Committee, the District's grant consultant has preliminarily reviewed the project with the DNR. It is felt by all, that the project not be submitted for grant consideration at this time. Due to the complexity of this project and preliminary engineering being required, as well as bid ready projects being submitted by other agencies.*

**VIII. Finance and Administration Committee Report**

**A. Presentation and Approval of the Spring 2017 Surplus Vehicles and Equipment**

**RESULT:** MOVED FORWARD BY VOICE VOTE [UNANIMOUS]  
**TO:** FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM  
**MOVER:** Philip Lewis, Commissioner  
**SECONDER:** Drew Frasz, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of a Contract Extension with Waste Management Inc.**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Deborah Allan, Commissioner  
**SECONDER:** Margaret Auger, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of a Contract Extension with Lauterbach & Amen, LLP, for Auditing Services**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Theresa Barreiro, Commissioner  
**SECONDER:** Brian Dahl, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**D. Presentation and Approval of a Contract Extension for Money Manager Services from Sawyer Falduto Asset Management, LLC.**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Philip Lewis, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**E. Presentation and Approval of Authorizing Participation by Specific Elected Officials in the Illinois Municipal Retirement Fund (IMRF)**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Philip Lewis, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**F. Presentation and Approval of the District's Cafeteria 125 Plan Document**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Rebecca Gillam, Commissioner  
**SECONDER:** Margaret Auger, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**G. Presentation and Approval of the 2017 Employee Handbook Revisions**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Margaret Auger, Commissioner  
**SECONDER:** Brian Dahl, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**IX. New or Unfinished Business**

**A. Presentation and Approval of Commissioners' Expenses Attending the 2017 IAPD/IPRA Annual Conference in Chicago**

**RESULT:** **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**  
**TO:** **FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM**  
**MOVER:** Drew Frasz, Commissioner  
**SECONDER:** Deborah Allan, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

**X. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel**

Motion to enter into Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel.

**RESULT:** **APPROVED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:** Philip Lewis, Commissioner  
**SECONDER:** Margaret Auger, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis  
**ABSENT:** John Hoscheit, Thomas Smith, Barbara Wojnicki

Voice vote to exit Executive Session. Motion by Commissioner Davoust, second by Commissioner Dahl.

**XI. Communications**

Earth Day Open House April 20 10 a.m. to 6 p.m. at the LeRoy Oakes Forest Preserve  
Earth Day Tree Planting Event April 22 10 a.m. to 1 p.m. at the Kenyon Farm Forest Preserve  
The Conservation Foundation's Earth Day Benefit Dinner April 27 5:00 p.m. to 9:00 p.m. at the Bobak's Signature Events in Woodridge. Registration is required.

**XII. President's Comments**

President Kenyon expressed his thanks to Monica Meyers, Mark Davoust and Laurie Metanchuk for their time and efforts with referendum presentations and thier dedication to the District. He also stated that the Leadership Academy is more than just a teaching for work it is for life skills as well.

He also mentioned the Farm Bureau is hosting the Touch a Tractor event at the Farm Bureau, located on Randall Road beginning April 7 thru April 9 and the 4H Benefit Pork Chop dinner will be held on Saturday, April 8 to benefit the local 4-H group.

**XIII. Reports**

**A. Presentation of Financial Reports February 2017 Bond Investment Analysis Report  
Revenue & Expense Report Cash & Investment Reports**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 4/11/2017 9:00 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

**XIV. Adjournment**

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Lewis, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	John Hoscheit, Thomas Smith, Barbara Wojnicki

*Michael Kenyon, Chairman*  
Forest Preserve Executive Committee  
Forest Preserve District of Kane County

**Adjournment Until: Friday, May 5, 2017 8:30 AM**  
**Forest Preserve District Administrative Offices**  
**1996 S. Kirk Rd., Suite 320**  
**Geneva, Illinois**

Respectfully Submitted,

*Ellen J. Maglio*

Recording Secretary