



FOREST PRESERVE DISTRICT OF KANE COUNTY
FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday August 4, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Kenyon at 8:30 AM.

Members Present:

Attendee Name	Title	Status	Arrived
Michael Kenyon	President	Present	
Mark Davoust	President Pro Tem	Present	
Philip Lewis	Secretary	Present	
Deborah Allan	Commissioner	Present	8:45 AM
Margaret Auger	Commissioner	Present	
Theresa Barreiro	Commissioner	Present	
Brian Dahl	Commissioner	Present	
Drew Frasz	Commissioner	Present	
Rebecca Gillam	Commissioner	Present	
John Hoscheit	Commissioner	Present	
Thomas Smith	Commissioner	Present	
Barbara Wojnicki	Commissioner	Absent	

Others Present:

Staff: Executive Director Monica Meyers, Jerry Culp, Director of Planning and Development, John Goreth, Director of Operations, Ben Haberthur, Director of Natural Resources, Ken Stanish, Director of Finance, Brittany Kovach, Community Affairs Specialist, Betsy Scaletta, HR Specialist, Caitlin Rodeghero, Administrative Assistant, Chuck Misner, Health & Wellness Coordinator, and Jerry Hodge, Attorney, and Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from July 7, 2017

RESULT:	ACCEPTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Brian Dahl, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith,
ABSENT:	Deborah Allan, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes) None.

IV. Bills

A. Presentation and Approval of the Bills for July 2017

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	John Hoscheit, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Barbara Wojnicki

V. Finance and Administration

A. Presentation and Approval of a Replacement Vehicle for the Planning and Development Department

The Planning and Development Department is currently using a 2007 Ford Escape Hybrid. This vehicle currently has over 129,000 miles and the costs for maintenance and repairs are starting to increase each year. The current market value of the car is anywhere between \$500 and \$3,000. The vehicle will be sold via on-line auction once replaced.

The Department will purchase a 2018 Chevrolet Colorado Crew Cab 4x4 for the replacement. The small 4x4 truck will be better suited for the multi-purpose use needed to haul people and tools to meetings or the job site. The truck is listed and available through the National Joint Powers Alliance Bid for \$29,999. The District received three bids the lowest bid of \$27,572 from Gary Lang Chevrolet from McHenry Illinois. This will result in the savings of over \$2,000 over the cooperative bidding process. The delivery schedule for the truck is between 90 and 120 days.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	John Hoscheit, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Barbara Wojnicki

B. Presentation and Approval of the Partial Referendum Funds Investments

Director Stanish presented the Committee with information regarding investing part of the referendum money to maximize investment returns.

At the last finance committee meeting, staff discussed investing some of the bond proceeds in maturities from 12-18 months to improve returns and the Committee agreed that this should be explored further.

A request for quote went out to 6 vendors requesting quotes on \$10 million invested for 12 months and an additional \$10 million for 18 months based on available investments as of July 19th. The six vendors are listed below:

- First American Bank
- Sawyer Falduto Asset Management LLC
- Wintrust
- PFM
- 5/3 Securities, Inc.
- MB Financial Bank

The District received 5 proposals back. The recommendation of the Finance and Administration Committee was to move forward with Wintrust. It has a 12 month net rate of 1.12% and an 18 month net rate of 1.17%.

If the District were to invest with Wintrust, funds would be placed through St. Charles Bank & Trust and secured by either FDIC insurance or securities pledged at Bank of America. Investment returns on the twelve-month investment would be \$140,000 and \$232,500 on the eighteen-month. The rates are guaranteed through August 9th.

DISCUSSION: Director Stanish also explained that the funds would be split with \$10M to be put into a 12 month CD and \$10M to be put into an 18 month CD.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	Philip Lewis, Secretary
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Barbara Wojnicki

VI. Land Acquisition

A. Presentation and Approval of Land Acquisition, the Purchase of the Cutsinger Property as an Addition to the Sauer Family Prairie Kame Forest Preserve

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER: John Hoscheit, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Deborah Allan, Barbara Wojnicki

B. Presentation and Approval of Land Acquisition, the Purchase of the Imhoff Property as an Addition to LeRoy Oakes Forest Preserve and the Ferson Creek Greenway

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER: Theresa Barreiro, Commissioner
SECONDER: Rebecca Gillam, Commissioner
AYES: Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Deborah Allan, Barbara Wojnicki

C. Presentation and Approval of Land Acquisition, the Purchase of the Kelly Property as an Addition to LeRoy Oakes Forest Preserve and the Ferson Creek Greenway

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Rebecca Gillam, Commissioner
AYES: Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Deborah Allan, Barbara Wojnicki

D. Presentation and Approval of Land Acquisition, the Purchase of the Deihls Property as an Addition to the Otter Creek Forest Preserve

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER: Rebecca Gillam, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Deborah Allan, Barbara Wojnicki

E. Presentation and Approval of Land Acquisition, the Purchase of the Faber Property as an Addition to the Cardinal Creek Forest Preserve

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	Thomas Smith, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Barbara Wojnicki

VII. Planning and Utilization

A. Presentation and Approval of a Bid for the Construction of a Shelter at the Hoscheit Woods Forest Preserve as a Component of the RTP Grant

The preserve was acquired in 2011, and staff has been working in cooperation with the Wayne Area Conservancy Foundation to prepare plans, begin the restoration of the land and open the preserve to the public. The proposed plans include the installation of a parking area, restroom, picnic shelter and approximately 1.6 miles of trail.

The District has received a Recreational Trails Program Grant (RTP) to complete the improvements. The estimated cost of the project is \$230,000 and the grant will reimburse the District up to 80% of the actual cost of the project following completion.

The lowest qualified bid was from Hargrave Builders in South Elgin with a bid amount of \$68,950. The District has worked with Hargrave on many projects in the past and is comfortable with the company and the bid amount.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	Brian Dahl, Commissioner
SECONDER:	Philip Lewis, Secretary
AYES:	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Barbara Wojnicki

B. Presentation and Approval of an Amendment to the Sauber Lease at the Virgil Forest Preserve

The District purchased the Sauber Farm in 2006 as part of the creation of the Virgil Forest Preserve. The farm buildings, house and approximately five acres of land was leased back to the Sauber's while the District planned for the future land improvements at the site. The lease was renewed in 2011 and has since expired.

The Sauber's no longer wish to operate on the property, however, in the transition are in need of the use of the house through December 2017 while the family relocates.

The previous lease rate was \$2,025 per month for the entire property. The Sauber's are requesting a reduced monthly rental rate of \$1,250 for the use of the house only from July 1st through December 31st, 2017.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 8/8/2017 9:00 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Margaret Auger, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Barbara Wojnicki

VIII. New or Unfinished Business *None.*

IX. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel *None.*

X. Communications

Director Metanchuk communicated that the Tree Line, our quarterly publication of programming has been mailed and is also available on-line. She also reminded everyone that National Public Lands Day will be held at the Dick Young Forest Preserve on September 30th.

She acknowledged and thanked her intern Alexandria Hawksley for her work at the Kane County Fair and thanked all staff and Commissioners that had manned the booth. There were 217 visitors and 18 new Tree Line subscriptions added.

XI. President's Comments *None.*

XII. Reports

A. Presentation of the Bond Investment Report for June 2017, the Revenue Expense Report through June 2017, and the Cash Investment Report Ending June 20 2017

RESULT:	ALL WERE PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Margaret Auger, Commissioner
SECONDER:	Mark Davoust, President Pro Tem
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Barbara Wojnicki

XIII. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Thomas Smith, Commissioner
SECONDER:	Philip Lewis, Secretary
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Barbara Wojnicki

Michael Kenyon, Chairman
Forest Preserve Executive Committee
Forest Preserve District of Kane County

Adjournment until: Friday, September 8, 2017 at 8:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary