



FOREST PRESERVE DISTRICT OF KANE COUNTY

FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday December 8, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 8:30 AM.

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Michael Kenyon	Present
Commissioner Deborah Allan	Late
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Absent
Commissioner Brian Dahl	Present
President Pro Tem Mark Davoust	Present
Commissioner Drew Frasz	Present
Commissioner Rebecca Gillam	Present
Commissioner John Hoscheit	Late
Secretary Philip Lewis	Present
Commissioner Thomas Smith	Present
Commissioner Barbara Wojnicki	Absent

Others Present:

Presenter: Jaimie Wilkey, Partner with Lauterbach Amen, LLP.

Staff present: Monica Meyers, Executive Director, Ben Haberthur, Director of Natural Resources, Jerry Culp, Director of Planning and Development, John Goreth, Director of Operations, Mike Gilloffo, Director of Public Safety, Dave Petschke, Accounting Manager, Jerry Hodge, Attorney, Caitlin Rodeghero, Administrative Assistant, Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from November 3, 2017

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Brian Dahl, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Theresa Barreiro, John Hoscheit, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Presentation and Approval of Bills from November 2017

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 12/12/2017 9:00 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Philip Lewis, Secretary
AYES:	Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Deborah Allan, Theresa Barreiro, John Hoscheit, Barbara Wojnicki

V. Finance and Administration

A. Presentation and Approval of the Fiscal Year 2016-17 Comprehensive Annual Financial Report

Jaimie Wilkey, Partner with Lauterbach Amen, LLP gave an overview of the report highlighting the acquisition of 100+ acres and the debt reduction. She explained that it was an unmodified opinion and that it would again be sent to the Government Finance Officers Association for the Certificate of Achievement for Excellence in Financial Reporting.

DISCUSSION: *Commissioner Frasz asked if there were any concerns regarding the audit and its findings. Ms. Wilkey stated that it was a clean audit, which meant that there were no concerns and that all the internal controls are in place.*

RESULT:	ACCEPTED AS PRESENTED BY VOICE VOTE [UNANIMOUS]
MOVER:	Thomas Smith, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Theresa Barreiro, John Hoscheit, Barbara Wojnicki

VI. Land Acquisition

A. Resolution for Land Acquisition in Big Rock Township

RESULT:	MOVED FORWARD [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 12/12/2017 9:00 AM
MOVER:	Brian Dahl, Commissioner
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Theresa Barreiro, John Hoscheit, Barbara Wojnicki

B. Resolution for Land Acquisition in Blackberry Township

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 12/12/2017 9:00 AM
MOVER:	Philip Lewis, Secretary
SECONDER:	Drew Frasz, Commissioner
AYES:	Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT:	Theresa Barreiro, John Hoscheit, Barbara Wojnicki

C. Resolution of Land Acquisition in Dundee Township

RESULT: MOVED FORWARD BY VOICE VOTE [U NANIMOUS]
TO: FOREST PRESERVE COMMISSION 12/12/2017 9:00 AM
MOVER: Rebecca Gillam, Commissioner
SECONDER: Thomas Smith, Commissioner
AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Theresa Barreiro, John Hoscheit, Barbara Wojnicki

D. Resolution for Land Acquisition in Dundee Township

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 12/12/2017 9:00 AM
MOVER: Rebecca Gillam, Commissioner
SECONDER: Philip Lewis, Secretary
AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Theresa Barreiro, John Hoscheit, Barbara Wojnicki

VII. New or Unfinished Business *None.*

VIII. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

IX. Communications

President Kenyon reminded everyone about the Holiday Recognition Event to be held at the Riverside Banquets in Geneva, from 11:30 - 4pm on December 8th. RSVP to HR Department.

Executive Director reminded the Committee of the December 15 Commissioner Retreat to be held at the Barbara Belding Lodge, Brewster Creek Forest Preserve from 12 (noon) to 3pm. Lunch will be provided for the Commission and public meeting to begin at 12:30 pm. Please RSVP to Ellen Maglio.

X. President's Comments

XI. Reports

A. October 2017 Bond Investment Analysis Report

RESULT: PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER: Drew Frasz, Commissioner
SECONDER: Thomas Smith, Commissioner
AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis, Thomas Smith
ABSENT: Theresa Barreiro, Barbara Wojnicki

B. Revenue and Expenses Report

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Deborah Allan, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Philip Lewis, Deborah Allan, Margaret Auger, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Thomas Smith
ABSENT:	Theresa Barreiro, Barbara Wojnicki

C. Cash Investment Report

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	Philip Lewis, Secretary
AYES:	Michael Kenyon, Mark Davoust, Philip Lewis, Deborah Allan, Margaret Auger, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Thomas Smith
ABSENT:	Theresa Barreiro, Barbara Wojnicki

XII. Adjournment

RESULT:	APPROVED WITH VOICE VOTE [UNANIMOUS]
MOVER:	Thomas Smith, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Michael Kenyon, Mark Davoust, Philip Lewis, Deborah Allan, Margaret Auger, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Thomas Smith
ABSENT:	Theresa Barreiro, Barbara Wojnicki

Michael Kenyon, Chairman
Forest Preserve Executive Committee
Forest Preserve District of Kane County

Adjournment until: Friday, January 5, 2018 at 8:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Recording Secretary