



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

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#### I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday, February 2, 2018 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Kenyon at 8:30 AM.

#### Members Present:

Commissioner Deborah Allan	Present
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
Commissioner Brian Dahl	Present
President Pro Tem Mark Davoust	Absent
Commissioner Drew Frasz	Present
Commissioner Rebecca Gillam	Present
Commissioner John Hoscheit	Present
President Michael Kenyon	Present
Secretary Philip Lewis	Present
Commissioner Thomas Smith	Absent
Commissioner Barbara Wojnicki	Absent

#### Others Present:

Commissioner John Martin. Public speaker: Mr. Ray Bellock

**Staff:** Monica Meyers, Executive Director, Ken Stanish, Director of Finance, Jerry Culp, Director of Planning and Development, John Goreth, Director of Operations and Maintenance, Ben Haberthur, Director of Natural Resources, Mike Gilloffo, Director of Public Safety, Laurie Metanchuk, Director of Community Affairs, Tracey Smith, Director of Human Resources, Pat Chess, Restoration Ecologist, Brittany Kovach, Community Affairs Specialist, Anna Marano, Buyer, Chuck Misner, Safety and Wellness Coordinator, Dave Petschke, Accounting Manager, Betsy Scaletta, Human Resources Specialist, Gerry Hodge, Attorney, Caitlin Rodeghero, Administrative Assistant/Recording Secretary

#### II. Approval of Minutes from January 5, 2018

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Rebecca Gillam, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**III. Public Comment (Each Speaker is limited to three minutes)**

Mr. Ray Bellock of Sleepy Hollow spoke to the Committee. He expressed his concern and opposition to the dam removal in Carpentersville.

**IV. Presentation and Approval of Bills from January 2018**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**V. Finance and Administration**

**A. Presentation and Approval of a Memorandum of Understanding with the Northern Illinois Native Seed Exchange**

The Northern Illinois Native Seed Exchange (NINSE) Memorandum of Understanding (MOU) is to formalize the working relationship between the named parties in order to fulfill the goal of making native plant material more widely available across the region for integration into managed natural areas. The MOU shall not create a legal partnership relationship, as defined by Illinois and/or Federal Law, and each part is solely responsible for its respective obligations, duties, and liabilities.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Lewis, Secretary
<b>SECONDER:</b>	Theresa Barreiro, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of an Intergovernmental Agreement with the IDNR for the River Obstruction Removal Project at Fabyan Forest Preserve Causeway and Carpentersville Dam**

In January 2015, the District entered into a 2 year intergovernmental agreement with the IDNR River Obstruction Removal Project at Fabyan FP Causeway and Carpentersville Dam. The projects included the removal of the Fabyan Forest Preserve Causeway and the Carpentersville Dam. The IDNR agreed to provide 100% of the project funding for the engineering, infrastructure removal and shore stabilization estimated at \$3.5M for both projects.

To date, the IDNR provided the District with \$500,000 for the engineering for the Fabyan Forest Preserve Causeway removal/restoration. Engineering is complete for the project and the bid documents are currently under review by the IDNR for letting this spring. Carpentersville Dam removal engineering was scheduled to begin in 2018/19. Prior to the

agreement expiration in September 2017, the District requested an extension on the agreement.

The proposed agreement carries over the terms of the previous agreement while documenting the progress to date. The major components of the agreement are as follows:

- Three-year term is through December 1, 2020. The District may request another extension in writing to the IDNR at that time.
- Total funding award from the IDNR is \$3.5 M for both projects. The IDNR has provided \$500,000 for the Fabyan Causeway Removal. Engineering costs were \$52,000 leaving \$448,000. Once the project is bid, the IDNR will provide the funding difference for the construction. The IDNR will upfront and additional \$500,000 for the engineering of the Carpentersville Dam Removal Project. Upon expending 50% (\$250,000) of each project funding, the District may ask for the fund(s) to be replenished up to \$500,000 for each project.
- The IDNR will be provided contract and bid documents to review/approve prior to awarding any contract or bidding.
- Each phase (engineering and construction) shall be approved by the IDNR before implementing.

**DISCUSSION:** *Commissioner Frasz stated his favor regarding the dam removal at Fabyan. Commissioner Lewis stated that the Fabyan removal made sense and asked if we owned all the land around the dam in Carpentersville. Executive Director Meyers explained that the District owns most of the land around the dam and there is a small parcel of land on the east shore that is owned by a private individual who has told the District they will allow the District access.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Theresa Barreiro, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of an Intergovernmental Agreement with KDOT for the Sublicensing Use of the Cartegraph Software Programs**

Staff has been working with the Kane County Division of Transportation on the use of a software that will help the District manage and maintain District assets. The software has several components that will allow the District to not only track assets, but maintain the asset and do it in an organized and efficient way. Upon implementation, the software will allow the District to:

- Understand what assets we have, what condition they are in and how much they are worth.
- Manage the repair, maintenance, and replacement of all the assets.
- Log all the resources, people, vehicles, and materials to get clear data on how much the District is spending for routine and unexpected activities.

- Organize communications from citizens, colleagues and crew members, in one place for efficient planning and streamlined communication.
- Track work where it gets done in the field with mobile solutions.
- Use the data to make better decisions regarding long-term planning, capital improvements, and budget requests.

The software subscription is organized with KDOT as the main subscription holder and the District is a secondary subscription holder. The cost to implement the software including the first year subscription fees is \$108,892 with the District's share of that being \$46,750 and each subsequent year the cost for the annual subscription is \$43,200 of which the District will be responsible for \$18,000.

**DISCUSSION:** Commissioner Barreiro asked if the tracking works with calls and who is responsible for managing them. Director Culp answered that there is an app on the phone that would be a future addition. Executive Director Meyers explained that the process would be established by a team, and the platform would be tested and tweaked as needed. Commissioner Barreiro also stated that the City of Aurora has a system where calls go into the system and the caller gets response and progress report. Commissioner Allan asked if this program would work with big projects. Director Culp stated that the program would work with all size projects and would assist with expenses and labor costs. Commissioner Auger asked if the District would be able to access data from KDOT. Director Culp explained that there would be differing levels of access through authorities. Commissioner Lewis asked if there would be demos of the software. Director Culp said yes. Commissioner Gillam stated that the Village of East Dundee, Public Works department uses Cartegraph and it works very well.

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Rebecca Gillam, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

#### **D. Presentation and Approval of Revisions to the District's Use Ordinance**

The District's Use Ordinance was adopted September, 1995. Over the years, there have been periodic additions and revisions, however, at the direction of the Executive Director, a committee was formed in 2017 to conduct a comprehensive review, and submit recommendations for revision. The committee had representatives from every department within the Forest Preserve District; Bill Graser (Natural Resources), Chuck Misner (HR/Safety), Jerry Culp (Planning), Laurie Metanchuk (Community Affairs), Dave Petschke (Finance), Jeremy Jenson (Operations), Gerry Hodge (Legal), and Michael Gilloppo (Public Safety, Chair).

Highlights of recommended revisions are as follows:

1. The provisions of the Illinois Downstate Forest Preserve District Act are expressly incorporated in the introduction.
2. References to presidential and Executive Committee authority for permits and exemptions to ordinances are changed to "...the President or his designee..." to reflect current practice.

3. Requires permit for picnics in excess of 25 attendees. (Ch.1, Section 3 (b) (1).
4. Articulates the duration, purpose and required age of campers holding a permit.( Ch. 1, Section 3, b (2)).
5. Appeal of permit denials. (Ch.1, Section d)
6. Fungi added to natural resources protected. (Ch.2, Section 2, (a), and Section 3)
7. Language specifying handling of fires and hot coals (Ch.2, Section 4)
8. States the use of gas motors is prohibited on District waters. Mandates safety equipment. (Ch.3, Section 2)
9. Adds “drones” to regulated language. (Ch. 3, Section 3)
10. Language specifies prohibiting motorized bicycles, skateboards and other conveyances from our trail system. (Ch.3, Section5(e))
11. Prohibits non participants from entering into a field during an organized event. Directed at persons entering ballfield at Cougar’s Stadium. (Ch.3, Section 8)
12. Prohibits devises such as hammocks, trail cameras, and slack lines from being hung from District property or trees. (Ch. 3, Section 9)
13. Prohibits use of metal detectors, and geocache, except as specified by permit. (Ch. 3, Section 11 and 12.)
14. Changes which better articulate or clarifies language regulating motor vehicles. (Ch. 4)
15. Clarifies language regarding encroachments. (Ch. 5, Section 3 and 8)

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**E. Presentation and Approval of a Naming Rights, Signage, and Promotion Agreement for the Settler’s Hill Cross Country Events Center with Northwestern Memorial Health Care and the Chicago Area Track and Field Organizing Committee**

Northwestern Memorial Health Care is the exclusive naming right sponsor and shall be the only healthcare sponsor. Venue name shall be the Northwestern Medicine Cross Country Course. The 4 year agreement with the District receiving \$75K over the term. The CATFOC will coordinate, recruit and retain all other sponsorship funds.

**DISCUSSION:** *Commissioner Gillam offered her thanks to the Commissioners and Staff that have worked to make this agreement. President Kenyon added that the agency should be proud of the accomplishment. Commissioner Martin stated that Northwestern Memorial Health Care is committed to this project. President Kenyon exclaimed that it is great when the partner is excited.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Philip Lewis, Secretary
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**VI. Planning and Utilization**

**A. Presentation and Approval of a Bid for Replacement of Four Zero Turn Mowers for the Operations Department**

Bids were advertised and sent to 10 vendors with 7 responding. The qualified low bid was from Ralph Helm Inc. from Elgin, Illinois. The four propane fueled zero turn Toro mowers, model 74933 will be purchased through Ralph Helm Inc. from Elgin, Illinois, with a price of \$10,500 each for a total of \$42,000.

**DISCUSSION:** *Commissioner Gillam mentioned how the District would like to continue to move to more green energy use.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon
<b>RECUSED:</b>	Philip Lewis, Secretary
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of a Bid for the Purchase of Two Pickup Trucks and Two Dump Trucks for the Operations Department**

The total cost for all four trucks will be \$260,008. The trucks will be purchased through the state bid procurement program from Landmark Ford of Springfield, Illinois.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Theresa Barreiro, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of a Bid for Repaving the Parking Lot and Preserve Entrance Drive at the Fabyan Forest Preserve**

The Commission approved \$88,350 in FY2017/2018 for the parking lot and restroom improvements at the Fabyan Forest Preserve. The repaving bid was advertised and sent to 28 vendors with 9 responding. The lowest qualified bid was accepted from Evans and Son of West Chicago, IL with a bid price of \$47,868. This will include the resurfacing of the parking lot and entrance drive at the Fabyan Forest Preserve, near shelter #4 on the east side of Route 25.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**D. Presentation and Approval of a Bid for the Replacement of Shelter #2 at the Hampshire Forest Preserve**

The Commission budgeted \$45,500 in the FY2017/18 budget for a new steel shelter at the Hampshire Forest Preserve. The new shelter at this site will improve the aesthetics of the preserve to match the parking and ADA accessibility updates completed two years ago at shelter #1. The bid was advertised and sent out to 10 vendors with 3 responding. Par Kreation from Prospect Heights, Illinois, was the lowest qualified bidder with a price of \$25,230.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**VII. New or Unfinished Business**

- A. Presentation and Approval of the 2018 Update to the 2015 Comprehensive Master Plan**  
Executive Director Meyers explained the updates to the Comprehensive Master Plan. The Management Team held a retreat to prepare updates on current goals/objectives and capital initiatives and to determine/prioritize future goals/objectives and capital projects. The Commissioners held a retreat in December and discussed District goals/objectives and capital project priorities to develop the 2018 update to the 2015 Comprehensive Master Plan. The summary of these updates and new initiatives will be added to the Full Comprehensive Master plan.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Rebecca Gillam, Commissioner
<b>SECONDER:</b>	Margaret Auger, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**VIII. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel**

<b>RESULT:</b>	<b>ENTERED INTO CLOSED SESSION TO DISCUSS LAND ACQUISITION, CONTRACTS AND LITIGATION BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Lewis, Secretary
<b>SECONDER:</b>	Theresa Barreiro, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

***Closed Session from 9:25 AM until 9:45 AM***

<b>RESULT:</b>	<b>EXITED CLOSED SESSION BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki



**IX. Land Acquisition**

**A. Presentation and Approval of Land Acquisition of 63.23 Acres in Campton Township**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	John Hoscheit, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of Land Acquisition of 74.21 Acres in Blackberry Township**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of Land Acquisition of 110 Acres in Plato Township**

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE COMMISSION 2/13/2018 9:00 AM</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**X. Communications**

**A. Presentation of the 2017 Seed Harvest Report**

Patrick Chess, Sr. Restoration Ecologist, gave a short presentation summarizing the Natural Resources efforts in seed harvest and its importance of seed to restoration. Highlights include our seed harvest results of 202 species of seeds were collected. Over 1,400 lbs. of material yielding 567 lbs. of clean seed. This was an interdepartmental project over 61 days. Seeds were collected at 38 different preserves. There are 12 regular Wednesday seed team harvest days where 195 volunteers participated and gave over 390 hours of service. The District budgeted and purchased five different mixes totaling \$60,000. Our mixes range from a 17 species enrichment mix to a 112 species mix for a new prairie planting. Seed purchased for projects at the Dick Young, Bowes Creek Woods, Braeburn Marsh, LeRoy Oakes, and Freeman Kame Forest Preserves. Moving forward, the District is accepting grants to target 50-75 acres of new prairie each year. We also hope to utilize mechanical seed collection to increase volume.

**DISCUSSION:** *Commissioner Hoscheit suggested that we look at more restoration of farm fields. Commissioner Gillam asked if the KC Forest Foundation could offset seed cost.*

**B. Presentation of Community Survey Results**

Laurie Metanchuk, Director of Community Affairs, gave a short presentation summarizing the Community-wide Survey Results. We used this information when considering our decision to go out for a referendum as well as our capital projects and marketing strategies.

The District appears to have made great strides in familiarity, since the last Community-wide survey in 2011. Familiarity likely skews higher in the current survey, due to it being in online-only format. (Most respondents likely had to have some familiarity with the District in order to access the survey, unless they accessed it via links on outside social media or publications).

When asked how respondents hear about the District, there's no one, clear method. There are many. This is no different than the prior survey results, however, the impact of the Community Affairs department is largely reflected in the new survey. District marketing efforts lead the way, with the District's website being the most-common source for information. Other top Community Affairs-directed efforts include Facebook, The *TreeLine* Newsletter, preserve kiosks, brochures and direct mail.

The District scored high marks for safety. Of respondents, a whopping 93% said they feel safe while using the District's amenities. Further, 58% said they feel very safe or safe while using District facilities.

In the performance matrix, where respondents could rank the District from Excellent to Unacceptable in various categories, the District's highest marks were all in the Excellent or Good categories, with the exception of Restoring Historic Structures, which garnered Good and Fair ratings as the highest two categories.

In all but one category, the District out-performed prior survey numbers. In the one category not outpacing the last survey — Restoring Land/Creating Native Habitat, we only lost a point over last time. However, when combining the Excellent and Good categories, that area has improved overall by 8%.

**DISCUSSION:** *Commissioner Barreiro stated that she was happy that we are improving. Commissioner Auger wanted to clarify that the Longmeadow Parkway is not a District project, but rather a Kane County project and shouldn't have been a negative factor to the District as it has. Commissioner Gillam added her thanks to all for this data and the hard work reflected through it.*

**XI. President's Comments**

Commissioner Gillam stated that the Helm Woods Forest Preserve looks very good since the restoration work has been completed. Commissioner Barreiro recognized Women's Day and the wearing of red for Heart Health.

**XII. Reports**

- A. December 2017 Bond Investment Analysis Report**
- B. Revenue & Expense Report through December 2017**
- C. Cash and Investment Report through December 2017**

<b>RESULT:</b>	<b>ALL REPORTS A-C ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

**XIII. Adjournment**

<b>RESULT:</b>	<b>ADJOURNED [UNANIMOUS]</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Philip Lewis
<b>ABSENT:</b>	Mark Davoust, Thomas Smith, Barbara Wojnicki

Michael Kenyon, Chairman  
Forest Preserve Executive Committee  
Forest Preserve District of Kane County

**Adjournment until:                    Friday, March 2, 2018 at 8:30 am**  
**Forest Preserve District Administration Offices**  
**1996 S. Kirk Road, Suite 320 Geneva, Illinois**

Respectfully Submitted,

Ellen J. Maglio, Recording Secretary