



FOREST PRESERVE DISTRICT OF KANE COUNTY

FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday, July 7, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Michael Kenyon.

Members Present:

Attendee Name	Title		
Michael Kenyon	President	Voter	Present
Mark Davoust	President Pro Tem	Voter	Present
Philip Lewis	Secretary	Voter	Absent
Deborah Allan	Commissioner	Voter	Absent
Margaret Auger	Commissioner	Voter	Absent
Theresa Barreiro	Commissioner	Voter	Present/Late
Brian Dahl	Commissioner	Voter	Present
Drew Frasz	Commissioner	Voter	Present
Rebecca Gillam	Commissioner	Voter	Present
John Hoscheit	Commissioner	Voter	Present
Thomas Smith	Commissioner	Voter	Present
Barbara Wojnicki	Commissioner	Voter	Present
Angela Clay-Thomas	Commissioner	Not on Committee	Present

Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloffe, Director of Public Safety, Jerry Hodge, Attorney, Michele Springer, Planner, Betsy Scaletta, HR Specialist, Pat Chess, Restoration Ecologist, Caitlin Rodeghero, Administrative Assistant, Brittany Kovach, Community Affairs Specialist, Chuck Misner, Safety Wellness Coordinator, Ellen J. Maglio, Recording Secretary

II. Approval of Executive Committee Meeting Minutes from Jun 2, 2017 8:30 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Bills from June 2017

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

V. Finance and Administration

A. Presentation and Approval of the Purchase of a Replacement Truck for the Natural Resources Department

The Commission approved the replacement of truck #65 in the FY2017/18 budget. The truck is a 2005 Ford F-250 4x4 crew cab with over 104,321 miles. It has served the Natural Resources Department well over the last 11 years as the primary vehicle for our year-round equipment and personnel transport. Maintenance costs have begun to increase however as this truck has aged. Alignment problems have necessitated expensive repairs to the front suspension. Last year the cargo box was replaced due to extensive rust around the rear wheel wells. Since that time rust has become more apparent around the bottoms of the doors and on the rocker panel. Minor repairs have become routine with the brakes, drivetrain, and electrical systems all needing work in the last two years.

The purchase of a replacement vehicle will result in fewer costly repairs and a reduction in maintenance of this vehicle. The new Ford F-250 4x4 pickup truck with a crew cab will be used for personnel transportation and equipment mobilization.

A quote for a 2017 Ford F250 4x4 Crew Cab long bed was obtained from Landmark Ford of Springfield Illinois. Landmark Ford was awarded the Illinois State Bid for F250s through July 31, 2017.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	John Hoscheit, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

B. Presentation and Approval of a Replacement Vehicle for the Public Safety Department

As part of the vehicle replacement program, the Commission approved funds in the FY 2017/18 Budget to replace two vehicles. This Memorandum concerns replacing a 2008 Ford Explorer (squad 200) which will have 140,000 miles at the time of retirement. It is proposed to purchase the replacement, a 2017 Ford Explorer, from Landmark Ford, under the State Bid, contract number 4018342. The total purchase price would be not to exceed \$32,000.

Note, the original budget request specified the purchase of Chevy Tahoes. This Explorer is being offered as a substitute with an approximate \$9,000 cost savings, and is sufficient to replace the Chief of Police squad, used largely for administrative purposes.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$5,000 from Communications Direct in Batavia. The total cost for the second vehicle and equipment is not to exceed \$37,000.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	John Hoscheit, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

VI. Land Acquisition

A. Presentation and Approval of an Easement Agreement with NiCor Gas Co. at the Mill Creek Forest Preserve

Nicor Gas is looking to relocate existing gas line along Keslinger Road to make room for proposed roadway improvements. The easement will allow Nicor Gas to relocate the gas line just outside of the Right of Way (ROW) of Keslinger Road so it will not be affected by future Keslinger roadway improvements. Nicor Gas is also planning on installing the new line using directional boring so the disturbance to the District will be minimal. There will be no expense to the District. Nicor is proposing to pay the District \$6,650 for the easement.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	John Hoscheit, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

B. Presentation and Approval to Purchase Property for Acquisition as an Addition to the Binnie Forest Preserve

Land acquisition of a total of 146 acres comprised of two parcels adjacent to the Binnie Forest Preserve. The Stade property is approximately 66 acres. The south branch of the Kishwaukee River runs through the property. The Lueth property is approximately 80 acres.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

- C. Presentation and Approval of a Request to Submit for an OSLAD/LWCF Acquisition Grant**
An Illinois Department of Natural Resources (IDNR) Land Water Conservation Fund (LWCF) grant would allow the District to purchase a portion of the Kishwaukee River headwaters, located in Rutland Township.

DISCUSSION: *Executive Director Meyers explained that the grant allows us to leverage funding.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

VII. Planning and Utilization

- A. Presentation and Approval of a Change Order with Champion Paving Corporation for Repaving at the Burnidge Forest Preserve and the Paul Wolff Campground**

On October 11, 2016 the Commission approved a contract with Champion Paving in amount of \$256,602 for repaving the entrance road, parking lot and dump station at the Paul Wolff Campground as well as the reconfiguration and paving of the parking lot and sections of the main Burnidge Forest Preserve entrance and roadway. As part of the contract, contingency funds were included for unexpected, unstable soil conditions during excavation in the amount of \$19,913 (\$5,063 for the Paul Wolff Campground section and \$14,850 for the Burnidge Forest Preserve section).

During the excavation, unsuitable soils were revealed in both sections, which required additional excavation and material for a total contingency amount of \$21,726.15 (\$1,419.90 for the Paul Wolff Campground section and \$20,306.25 for the Burnidge Forest Preserve section). This created a shortfall of \$1,813.15 for the project.

Funds totaling \$256,602 were budgeted in the 2016/2017 fiscal year for the Burnidge Forest Preserve/Paul Wolff Campground paving project which included \$19,913 for unsuitable soil and over dig allowances. The short fall of \$1,813.15 will come from the Grunwald Farms shop yard paving project savings.

DISCUSSION: *None.*

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM**
MOVER: Drew Frasz, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon,
 Thomas Smith, Barbara Wojnicki
ABSENT: Deborah Allan, Margaret Auger, Theresa Barreiro, Philip Lewis

Commissioner Barreiro arrives.

B. Presentation and Approval of a Bid for the Construction of the New Natural Resources Facility at the Mill Creek Greenway

The Commission approved funding in the FY2017/18 budget for the construction of a new Natural Resources Facility at the recently acquired Mill Creek Greenway site at the corner of Route 38 and Brundige Road. The new 6,800 square foot facility will include indoor space for equipment and material storage, work space for repairing equipment, as well as office space for the staff, with current technology to create more efficiencies in work flow.

The bid was publicly advertised and sent to 71 contractors with one contractor responding. Carmichael Construction Inc. of Marengo, submitted a base bid price of \$1,726,874. The contractor also submitted bids for alternate work associated with the project as follows:

Alt #1	Geo Thermal Field expansion	\$ 28,052
Alt #2	Two Additional Skylights in Work Areas	\$ 4,022
Alt #3	Four Additional Skylights in Work Areas	\$ 9,012
Alt #4	Eight Additional Skylights in Work Areas	\$ 13,334
Alt #5	Spray Foam Insulation	No Bid
Alt #6	Redwood Lighting System	No Bid
Alt #7	Chain Link Fence 8' Black with Gate	\$ 12,000
	Allowance for field changes	\$ 10,000

Total Bid including recommended alternates 1, 4, 7 and the allowance for miscellaneous project changes: \$1,790,260

The bid is within the architect's estimate and within the budgeted amount of \$2,217,125. The balance of the funds within the budget will be used for additional work associated with the construction of the facility including the well, septic, electric service, phone and fiber optic connection, landscaping, and technology installations, as well as the purchase of miscellaneous furniture and equipment.

Carmichael Construction Inc. has performed work for the District in the past with satisfactory results.

Additionally, references were checked with positive responses.

DISCUSSION: *Commissioner Smith expressed his concern with only one bid returned from the 66 that were sent out. Commissioner Frasz concurred but also realized that the bid was within the budget and the contractor is known at the District from past work.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

C. Presentation and Approval of a Change Order from Gewalt Hamilton Associates for Engineering Services for the Fabyan Bridge Project

The District has been working on replacing the old concrete bridge at Fabyan Forest Preserve that connects the west side of the river to the Fabyan Island. During the initial stages of the project, the plan was to use two sections of the pedestrian bridge that were removed from the I90 Fox River crossing to replace the bridge.

During the permit review the City of Geneva and the Geneva Fire Department required a bridge that had a 10' width clear to allow emergency vehicles to access the island. The I-90 Fox River spans were only 8' wide. The revised plan will include purchasing a new bridge that will span the full 200' across the river to the island. This will eliminate the need for a center pier and set the abutments back off the river edge to eliminate the need to complete work in the river.

The engineer, Gewalt Hamilton and Associates is requesting a change order in the amount of \$14,000 to complete the drawing changes for the new bridge design. The cost of the project modification including engineering and purchase/installation of the bridge structure has been included in the new budget amount approved by the Commission for FY2017/18. Additionally, the District was awarded a Kane County Riverboat Fund Grant in the amount of \$81,003 for this project which will be received as a reimbursement following the completion of the project.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

VIII. New or Unfinished Business

A. Presentation and Approval of a Resolution Establishing the Prevailing Rate of Wages

The Prevailing Wage Act requires that the Forest Preserve District of Kane County Commission investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said District employed in performing construction of public works for said Forest Preserve District of Kane County Commission.

To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by anyone under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Forest Preserve District of Kane County Commission is hereby ascertained to be the same as the prevailing rate of wages for construction work in this District as determined by the Department of Labor of the State of Illinois as of June, 2015, a copy of that determination being attached hereto and incorporated herein by reference. As required by said Act, any and all revisions of the prevailing rate of wages by the Department of Labor of the State of Illinois shall supersede the Department's June determination and apply to any and all public works construction undertaken by the Forest Preserve District of Kane County Commission. The definition of any terms appearing in this Resolution, which are also used in aforesaid Act, shall be the same as in said Act.

DISCUSSION: *None.*

RESULT:	MOVED FORWARD BY VOICE VOTE [11 TO 1]
TO:	FOREST PRESERVE COMMISSION 7/11/2017 9:00 AM
MOVER:	Theresa Barreiro, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
NAYS:	Drew Frasz
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

IX. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

The Executive Committee was recessed into Closed Session to discuss Contracts. 8:45 AM

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Brian Dahl, Commissioner
SECONDER:	John Hoscheit, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

X. Communications *None.*

XI. President's Comments

President Kenyon suggested that any Commissioners receiving calls about land acquisition opportunities should contact staff, either Executive Director Meyers or Director Culp.

XII. Reports

A. Presentation of the Bond Investment Report for May 2017, Revenue and Expense Report through May 2017, and Cash & Investment Report Period Ending May 30, 2017

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	John Hoscheit, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

XIII. Adjournment at 8:52 AM

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, , Thomas Smith, Barbara Wojnicki
ABSENT:	Deborah Allan, Margaret Auger, Philip Lewis

Adjournment until: Friday, August 4, 2017 at 8:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Recording Secretary