



FOREST PRESERVE DISTRICT OF KANE COUNTY

FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday, March 2, 2018 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 8:30 AM.

Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
Commissioner Deborah Allan	Present
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
Commissioner Brian Dahl	Absent
President Pro Tem Mark Davoust	Present
Commissioner Drew Frasz	Present
Commissioner Rebecca Gillam	Present
Commissioner John Hoscheit	Absent
President Michael Kenyon	Present
Secretary Philip Lewis	Absent
Commissioner Thomas Smith	Absent
Commissioner Barbara Wojnicki	Present

Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Jerry Culp, Director of Planning and Development, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloffo, Police Chief, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from February 2, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Margaret Auger, Commissioner
AYES:	Mark Davoust, Deborah Allan, Margaret Auger, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT:	Theresa Barreiro, Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Presentation and Approval of Bills and Commissioner Per Diem from January 2018

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM**
MOVER: Deborah Allan, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Deborah Allan, Margaret Auger, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Theresa Barreiro, Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

V. Finance and Administration

A. Presentation and Approval of Recommended Investment Policy Modifications

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM**
MOVER: Mark Davoust, President Pro Tem
SECONDER: Margaret Auger, Commissioner
AYES: Deborah Allan, Margaret Auger, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Theresa Barreiro, Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

B. Presentation and Approval of the Surplus Vehicle and Equipment List

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM**
MOVER: Mark Davoust, President Pro Tem
SECONDER: Rebecca Gillam, Commissioner
AYES: Deborah Allan, Margaret Auger, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Theresa Barreiro, Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

VI. Land Acquisition

A. Resolution for Land Acquisition in Batavia Township 2 Acres

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM**
MOVER: Deborah Allan, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith, Barbara Wojnicki

B. Resolution for Land Acquisition in Plato Township 10 Acres

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Rebecca Gillam, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz,
Rebecca Gillam, Michael Kenyon
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith, Barbara Wojnicki

C. Resolution for Land Acquisition in St. Charles Township 18 Acres

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Deborah Allan, Commissioner
SECONDER: Theresa Barreiro, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz,
Rebecca Gillam, Michael Kenyon
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith, Barbara Wojnicki

D. Resolution for Land Acquisition in St. Charles Township 60 Acres

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz,
Rebecca Gillam, Michael Kenyon
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith, Barbara Wojnicki

E. Resolution for Land Acquisition in Sugar Grove Township 10 Acres

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Theresa Barreiro, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz,
Rebecca Gillam, Michael Kenyon
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith, Barbara Wojnicki

VII. Planning and Utilization

A. Presentation and Approval of an Agreement with the DuPage County Forest Preserve District for Mussel Propagation Project

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Barbara Wojnicki, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

B. Presentation and Approval of Change Order #2 for Services from Williams Architects for the Natural Resources Facility

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Barbara Wojnicki, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

C. Presentation and Approval of a Change Order for Services from Gewalt Hamilton Associates for the Fabyan Bridge Project

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

D. Presentation and Approval of a Contract with Patrick Engineering for Phase II Engineering Services for the Great Western Trail /CMAQ Grant Project

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Margaret Auger, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

E. Presentation and Approval of a Bid for Herbicide Control of Wild Chervil at Lone Grove, Meissner Corron and the Bowes Creek Forest Preserves

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Barbara Wojnicki, Commissioner
SECONDER: Theresa Barreiro, Commissioner
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

F. Presentation and Approval of a Bid for Garlic Mustard Control at Bliss Woods, Johnson's Mound, Lone Grove, and Freeman Kame Forest Preserves

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

G. Presentation and Approval of a Bid for Reforestation at the Helm Woods, Dick Young, and Freeman Kame Forest Preserves

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

H. Presentation and Approval of Two RTP Grant Submissions for the Fox River Watertrail Project at the Buffalo Park Forest Preserve and the Interpretive Trail and Signage Project at the LeRoy Oakes Forest Preserve

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Mark Davoust, President Pro Tem
AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT: Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

I. Presentation and Approval of an Intergovernmental Agreement with the Village of Sugar Grove, Sugar Grove Township and the Sugar Grove Park District for the Blackberry Creek Bridge Project at the Bliss Woods Forest Preserve

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE COMMISSION 3/13/2018 9:00 AM
MOVER:	Drew Frasz, Commissioner
SECONDER:	Deborah Allan, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT:	Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

VIII. New or Unfinished Business

IX. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

RESULT:	ROLL CALL VOTE [UNANIMOUS]
MOVER:	Mark Davoust, President Pro Tem
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT:	Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

X. Communications

Maple Sugaring Days will be March 3 and 4 at the LeRoy Oakes Forest Preserve from 1-4 pm. This is a family friendly event celebrating spring. The Naturalists will teach how to tap a maple tree, conduct hikes and sample some pure local syrup. This is a free event. It should be perfect weather for good sap running.

The Volunteer Appreciation Dinner is Thursday, March 15 at the Riverside Banquets. All Commissioners are invited to attend. More information and RSVP to HR Staff.

XI. President's Comments *None.*

XII. Reports

A. Bond Investment Analysis for January 2018

B. Revenue Expense Report Through January 2018

C. Cash & Investment Report Through January 2018

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Theresa Barreiro, Commissioner
SECONDER:	Mark Davoust, President Pro-Tem
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Drew Frasz, Rebecca Gillam, Michael Kenyon, Barbara Wojnicki
ABSENT:	Brian Dahl, John Hoscheit, Philip Lewis, Thomas Smith

XIII. Adjournment

Michael Kenyon, Chairman
Forest Preserve Executive Committee
Forest Preserve District of Kane County

Adjournment until: Friday, April 6, 2018 at 8:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary