



FOREST PRESERVE DISTRICT OF KANE COUNTY

FOREST PRESERVE EXECUTIVE COMMITTEE MINUTES

I. Call to Order

The Forest Preserve Executive Committee meeting was held Friday November 3, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Kenyon at 8:33 AM.

Members Present:

President Michael Kenyon	Present	
President Pro Tem Mark Davoust	Absent	
Commissioner Deborah Allan	Present	Late
Commissioner Margaret Auger	Present	
Commissioner Theresa Barreiro	Present	
Commissioner Brian Dahl	Present	
Commissioner Drew Frasz	Present	
Commissioner Rebecca Gillam	Present	
Commissioner John Hoscheit	Present	
Secretary Philip Lewis	Absent	
Commissioner Thomas Smith	Absent	
Commissioner Barbara Wojnicki	Absent	

Others Present: Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Jerry Culp, Director of Planning and Development, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloppo, Police Chief, Brittany Kovach, Community Affairs Specialist, Betsy Scaletta, HR Specialist, Michele Springer, Planner, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from October 6, 2017

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Hoscheit, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT:	Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

III. Public Comment (Each Speaker is limited to three minutes) *None.*

IV. Presentation and Approval of Bills from October 2017

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM**
MOVER: Drew Frasz, Commissioner
SECONDER: John Hoscheit, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl,
Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

V. Recognition

Forest Preserve District of Kane County Leadership Academy Fall 2017 Class Graduates

VI. Finance and Administration

A. Presentation and Approval of a Bid to Purchase Fuel

RESULT: **MOVED FORWARD BY VOICE VOTE [UNANIMOUS]**
TO: **FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM**
MOVER: Drew Frasz, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Michael Kenyon, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz,
Rebecca Gillam, John Hoscheit
ABSENT: Deborah Allan, Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

B. Presentation and Approval of Surplus Vehicles and Equipment

RESULT: **APPROVED BY VOICE VOTE [UNANIMOUS]**
MOVER: Theresa Barreiro, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz,
Rebecca Gillam, John Hoscheit
ABSENT: Deborah Allan, Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

C. FP-O-17-11-0539 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1, 2018 A.D. and Ending June 30, 2019 A.D. for the General Fund

RESULT: **MOVED FORWARD BY VOICE VOTE**
TO: **FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM**
MOVER: Theresa Barreiro, Commissioner
SECONDER: Margaret Auger, Commissioner
AYES: Michael Kenyon, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz,
Rebecca Gillam, John Hoscheit
ABSENT: Deborah Allan, Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

D. FP-O-17-11-0540 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1, 2018 A.D. and Ending June 30, 2019 A.D. for the Illinois Municipal Retirement Fund

RESULT: MOVED FORWARD BY VOICE VOTE
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Rebecca Gillam, Commissioner
SECONDER: Margaret Auger, Commissioner
AYES: Michael Kenyon, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Deborah Allan, Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

E. FP-O-17-11-0541 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1, 2018 A.D. and Ending June 30, 2019 A.D. for the Construction and Development Fund

RESULT: MOVED FORWARD BY VOICE VOTE
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Deborah Allan, Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

F. FP-O-17-11-0542 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1, 2018 A.D. and Ending June 30, 2019 A.D. for the Insurance Liability Fund

RESULT: MOVED FORWARD BY VOICE VOTE
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Brian Dahl, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

G. FP-O-17-11-0543 Ordinance of the Board of Commissioners for the Forest Preserve District of Kane County, Kane County, Illinois for the Levy of Taxes for the Fiscal Year Beginning July 1, 2018 A.D. and Ending June 30, 2019 A.D. for the Social Security Fund

RESULT: MOVED FORWARD BY VOICE VOTE
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Drew Frasz, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

H. FP-O-17-11-0544 Ordinance Abating the Tax Heretofore Levied for the Year 2017 to Pay Debt Service on Taxable General Obligation Refunding Bonds (Alternate Revenue Source), Series 2016B, of the Forest Preserve District of Kane County, Kane County, Illinois

RESULT: MOVED FORWARD BY VOICE VOTE
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: John Hoscheit, Commissioner
SECONDER: Margaret Auger, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

VII. Planning & Utilization

A. Presentation and Approval of a Bid for Invasive Brush and Tree Clearing at the Helm Woods Forest Preserve

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Deborah Allan, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

B. Presentation and Approval of a Change Order from Williams Burke Kelsey Engineering for the Raymond Street Re-Route and Tunnel Project

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

C. Presentation and Approval of an Intergovernmental Agreement with the University of Illinois for Aquifer Monitoring at Various Preserves

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Theresa Barreiro, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

D. Presentation and Approval of Request to apply for ITEP Grant Funding for Tyler Creek Greenway Trail Connection between Burndige Forest Preserve and Randall Road

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Margaret Auger, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

E. Presentation and Approval of a Request to Apply for ITEP Grant Funding for a Chervil Control Project in Collaboration with KDOT

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Brian Dahl, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

VIII. Land Acquisition

A. Resolution for Land Acquisition in Aurora Township Adjacent to the Oakhurst Forest Preserve

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: Theresa Barreiro, Commissioner
SECONDER: Brian Dahl, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

IX. New or Unfinished Business

A. Presentation and Approval Authorizing District Staff Representatives to Attend the Illinois Association of Park Districts (IAPD) Annual Meeting

RESULT: MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO: FOREST PRESERVE COMMISSION 11/14/2017 9:00 AM
MOVER: John Hoscheit, Commissioner
SECONDER: Rebecca Gillam, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

X. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

RESULT:	MOVED TO ENTER INTO CLOSED SESSION BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT:	Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

XI. Communications

Executive Director reminded the Committee of the December 15 Commissioner Retreat to be held at the Barbara Belding Lodge, Brewster Creek Forest Preserve from 12 (noon) to 3pm. Lunch will be provided for the Commission and public meeting to begin at 12:30 pm. Please RSVP to Ellen Maglio.

XII. President's Comments

President Kenyon reminded everyone about the Holiday Recognition Event to be held at the Riverside Banquets in Geneva, from 11:30 - 4pm on December 8th. RSVP to HR Department.

XIII. Reports

A. Disclosure of Annuity and Liability Breakdown for Certain Employees as per Public Act 099-0646

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT:	Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

B. Bond and Investment Analysis for September 2017

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT:	Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

C. Revenue & Expense Report through September 2017

RESULT: PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER: Rebecca Gillam, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl,
Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

D. Cash & Investment Report Period Ending September 30, 2017

RESULT: PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER: Rebecca Gillam, Commissioner
SECONDER: Drew Frasz, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl,
Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

XIV. Adjournment

RESULT: ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER: Theresa Barreiro, Commissioner
SECONDER: Deborah Allan, Commissioner
AYES: Michael Kenyon, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl,
Drew Frasz, Rebecca Gillam, John Hoscheit
ABSENT: Mark Davoust, Philip Lewis, Thomas Smith, Barbara Wojnicki

Michael Kenyon, Chairman
Forest Preserve Executive Committee
Forest Preserve District of Kane County

Adjournment until: Friday, December 8, 2017 at 8:30 am
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary