



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, May 22, 2018 at 2:00 PM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 2:10 PM.

Members Present:

Commissioner Theresa Barreiro	Present
Chairman Mark Davoust	Absent
Commissioner Rebecca Gillam	Present
Commissioner John Hoscheit	Absent
Commissioner Don Ishmael	Absent
President Michael Kenyon	Present
Commissioner Bill Lenert	Present
Secretary Philip Lewis	Present
Commissioner John Martin	Present
Commissioner Penny Wegman	Present

Others Present:

Staff: Monica Meyers, Executive Director, Ben Haberthur, Director of Natural Resources, Jerry Culp, Director of Planning and Development, Laurie Metanchuk, Director of Community Affairs, Tracey Smith, Director of Human Resources, Mike Gilloffo, Director of Public Safety, Dave Petschke, Accounting Manager, Brittany Kovach, Communications Specialist, Caitlin Rodeghero, Administrative Assistant, Anna Marano, Buyer, Michele Springer, Planner, Jerry Hodge, Meg Santillan, Community Affairs Intern, Katie Evans, Planning & Development Intern, Attorney, Ellen J. Maglio, Recording Secretary

II. Approval of Minutes from April 23, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Martin, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, Michael Kenyon, Bill Lenert, Philip Lewis, John Martin, Penny Wegman
ABSENT:	Mark Davoust, John Hoscheit, Don Ishmael

III. Public Comment (Each speaker is limited to three minutes)

President Kenyon asked that the Community Affairs and Planning Development interns be introduced. Katie Evans is the Planning and Development intern. She will be working on the GIS mapping and is currently attending Augustana. Meg Santillan is the Community Affairs Intern. She will be assisting at various events and is currently attending the University of Iowa.

IV. New or Unfinished Business

A. Presentation of the Settlers Hill Golf Course Improvements Update

Executive Director Meyers presented a brief update of the Settler's Hill Golf Course improvement plan. The analysis completed of the course determined that the course hasn't had any major renovations and is over 30 years old. It has a unique and interesting landscape which is not available anywhere else for miles. It has outlived it's life cycle. The improvements will build on the course strengths of views, landscape variety, topography, visibility, and location. It will develop the opportunities for market expansion, youth golf options, and driving range. It has been determined that the cost of this project is relative to the historical cost of doing little for the improvement of the course. The mission will be to make the course more economically viable, environmentally sustainable, operationally efficient and recreationally purposeful. The improvements include a new irrigation and pumping system which will improve the drainage. A proposed practice/driving range which will increase revenues. The addition of a youth links - a short 3 hole course with a practice area and the renovation of the current barn/silo into a learning center. Relocating the clubhouse and incorporating returning nines as well as the ability to host more outings. All these improvements have been discussed and we are now honing in on the costs. The challenge of the landfill site are the settling soils. The drainage and irrigation system is a major and costly component of the renovation.

The District was promised the use of the Landfill Funds from the County in the past. These funds will be used for the golf course renovations. This update is informational for the plans and to inform this committee that we will be making a presentation at the upcoming County Development Committee meeting to request the estimated construction funds and an RFP for golf management will be comprised and distributed. The RFP will package all of the District's three golf courses under one management entity. The RFP will allow for competitive and creative ideas for management of the courses.

DISCUSSION: *Commissioner Lewis asked for clarification on the plans. Commissioner Martin added that the further the golf course architect got into evaluating the infrastructure (irrigation, drainage, soil settlement) the needs warranted plan changes. President Kenyon stated that the current trails are difficult and as a rule everywhere in the last 2 years there has been a lot of erosion.*

Consensus to move forward and staff will request funds from the Kane County Landfill Fund and prepare an RFP for management of the courses.

RESULT:	COMMITTEE CONSENSUS
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V. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel *None.*

VI. Communications

Many events coming up - please see the TreeLine publication for all the details.

VII. Chairman's Comments

Congratulations and best wishes to Jerry Culp. He will be leaving the District for a position at the Geneva Park District.

VIII. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Philip Lewis, Secretary
SECONDER:	Theresa Barreiro, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, Michael Kenyon, Bill Lenert, Philip Lewis, John Martin, Penny Wegman
ABSENT:	Mark Davoust, John Hoscheit, Don Ishmael

Michael Kenyon, President
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Adjournment until: Tuesday, June 26, 2018 at 2:00 pm
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary