



FOREST PRESERVE DISTRICT OF KANE COUNTY

FINANCE AND ADMINISTRATION COMMITTEE MINUTES

I. Call to Order

The Forest Preserve District Finance and Administration Committee meeting was held Tuesday, August 21, 2018 at 2:00 PM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 2:02 PM.

Members Present:

Chairman Mark Davoust	Absent
Commissioner Theresa Barreiro	Present
Commissioner Rebecca Gillam	Present
Commissioner John Hoscheit	Present
Commissioner Don Ishmael	Absent
President Michael Kenyon	Present
Commissioner Bill Lenert	Present
Secretary Philip Lewis	Absent
Commissioner John Martin	Absent
Commissioner Penny Wegman	Present

Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Chief Financial Officer, Ben Haberthur, Director of Natural Resources, Ken Anderson, Chief of Planning, Brittany Kovach, Community Affairs Specialist, John Goreth, Director of Operations, Dave Petschke, Accounting Manager, Anna Marano, Buyer, Jerry Hodge, Attorney, Caitlin Rodeghero, Recording Secretary

II. Approval of Minutes from July 24, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Bill Lenert, Commissioner
SECONDER:	John Hoscheit, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, John Hoscheit, Michael Kenyon, Bill Lenert, Penny Wegman
ABSENT:	Mark Davoust, Don Ishmael, Philip Lewis, John Martin

III. Public Comment (Each speaker is limited to three minutes) *None.*

IV. Bids and Proposals

A. Presentation and Approval of a Bid for a Replacement Vehicle for Use by the Public Safety Department

The Commission approved funds in the FY 2018/19 Budget to replace one vehicle for the Police Department. This memorandum concerns replacing a 2013 Ford Explorer (squad 220) which will have 120,000 mile upon retirement. It is proposed to purchase the replacement, a 2019 Ford, F-150 4X4 Police Responder pick-up truck, from Sutton Ford of Matteson, Illinois, under the Suburban Purchasing Cooperative contract number 179. The vehicle is Police Responder rated with a crew cab. The total purchase price would be \$38,751.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$4,326.54 from Communications Direct in Batavia. The total cost for the vehicle and equipment is not to exceed \$43,077.54.

DISCUSSION: None.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE DISTRICT EXECUTIVE COMMITTEE 9/7/2018 8:30 AM
MOVER:	Bill Lenert, Commissioner
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, John Hoscheit, Michael Kenyon, Bill Lenert, Penny Wegman
ABSENT:	Mark Davoust, Don Ishmael, Philip Lewis, John Martin

V. New or Unfinished Business

A. Presentation of 2nd Quarter Cougars' Report

The current contract requires the Cougars to pay \$50,000 in the first quarter, \$250,000 in the second and third quarters and \$150,000 in the fourth quarter. The latest agreement amendment slightly changes the revenue sharing to 15% once \$8 million is exceeded until the deferred payments are received. Below is the chart that shows the fourth quarter results and compares them to last year's figures.

COUGARS			
	Current Year	Prior Year	Difference
Tickets	\$ 987,777	\$ 1,059,583	\$ (71,806)
Advertising & Naming Rights	\$ 970,349	\$ 934,793	\$ 35,556
Concession Sales (Gross)	\$ 1,055,649	\$ 1,107,113	\$ (51,464)
Parking	\$ 228,567	\$ 152,726	\$ 75,841
Souvenir Sales	\$ 93,167	\$ 120,226	\$ (27,059)
Other	\$ 57,774	\$ 70,958	\$ (13,184)
TOTALS	\$ 3,393,283	\$ 3,445,399	\$ (52,116)

The current year is approximately 1.5% behind as compared to the same timeframe as last year. The Cougars attribute poor weather and the loss of 5 games due to weather early in the season as the main reason for the decline. The District received \$250,000 for the second quarter per the terms of the agreement.

DISCUSSION: None.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Penny Wegman, Commissioner
SECONDER:	Theresa Barreiro, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, John Hoscheit, Michael Kenyon, Bill Lenert, Penny Wegman
ABSENT:	Mark Davoust, Don Ishmael, Philip Lewis, John Martin

B. Presentation and Approval of Closed Session Minutes

The Finance and Administration Committee of the Forest Preserve District of Kane County, Kane County, Illinois has reviewed the minutes of the Closed Sessions pursuant to Illinois Compiled Statute 5ILCS 120/2.03 and has made a determination as to whether the need for confidentiality still exists as to all or part of those minutes which have not been made fully public.

The Committee has determined that the need for confidentiality still exists as to the Closed Session minutes of April 26, 2016 and October 31, 2017.

The Committee has determined that there is no longer a need for confidentiality as to the Closed Session minutes of: January 23, 2018.

RESULT:	APPROVED BY VOICE VOTE [UNANIMOUS]
MOVER:	Bill Lenert, Commissioner
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, John Hoscheit, Michael Kenyon, Bill Lenert, Penny Wegman
ABSENT:	Mark Davoust, Don Ishmael, Philip Lewis, John Martin

VI. Closed Session to Discuss Land Acquisition, Contracts, Litigation and Personnel None.

VII. Communications

National Public Lands Day Seed Harvest to be held on Saturday, September 22 from 10 am until noon at the Dick Young Forest Preserve.

The Forest Preserve District of Kane County is calling for all ages to help collect seed at our National Public Lands Day volunteer event.

Volunteers are welcome to participate in America's largest single-day volunteer event dedicated to improving public lands. Natural Resource Management staff will show volunteers how to harvest seeds from specific plants. Seed will be collected and used to improve or start prairies at other District forest preserves.

This event will take place at Dick Young Forest Preserve on Saturday, Sept. 22, from 10 a.m. - noon.

Dick Young Forest Preserve is located at 39W115 Main St., Batavia. Please meet at the Main Street entrance.

This event is free. Groups of less than 10 do not need to register. Groups of 10 or more, contact our volunteer coordinator at 630-762-2741 or email volunteer@kaneforest.com to RSVP.

VIII. Chairman's Comments *None.*

IX. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Penny Wegman, Commissioner
SECONDER:	John Hoscheit, Commissioner
AYES:	Theresa Barreiro, Rebecca Gillam, John Hoscheit, Michael Kenyon, Bill Lenert, Penny Wegman
ABSENT:	Mark Davoust, Don Ishmael, Philip Lewis, John Martin

Mark Davoust, Chairman
Forest Preserve District Finance and Administration Committee
Forest Preserve District of Kane County

Adjournment until: Tuesday, September 27, 2018 at 2:00 pm
Forest Preserve District Administration Offices
1996 S. Kirk Road, Suite 320 Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary