



FOREST PRESERVE DISTRICT OF KANE COUNTY

COMMISSION MINUTES

I. Call to Order

The Forest Preserve District Commission meeting was held Tuesday, June 12, 2018 at 9:00 AM at the Administration Offices located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:05 AM.

II. Pledge of Allegiance

Lead by Commissioner Barreiro.

III. Roll Call

Commissioner Deborah Allan	Late
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
President Pro Tem Mark Davoust	Present
Commissioner Ron Ford	Present
Commissioner Drew Frasz	Present
Commissioner Rebecca Gillam	Absent
Commissioner Barbara Hernandez	Present
Commissioner John Hoscheit	Present
Commissioner Don Ishmael	Absent
President Michael Kenyon	Present
Commissioner Kurt Kojzarek	Present
Commissioner Bill Lenert	Present
Secretary Philip Lewis	Absent
Commissioner John Martin	Present
Commissioner Myrna Molina	Present
Commissioner Jarett Sanchez	Late
Commissioner Douglas Scheflow	Absent
Commissioner Monica Silva	Present
Commissioner Thomas Smith	Present
Commissioner Susan Starrett	Late
Commissioner Angela Thomas	Absent
Commissioner Penny Wegman	Present
Commissioner Barbara Wojnicki	Present

Others Present:

Chuck Nelson, Deputy Mayor, City of Aurora
Staff: Monica Meyers, Executive Director
Ken J. Stanish, Director of Finance
Ben Haberthur, Director of Natural Resources
Laurie Metanchuk, Director of Community Affairs
John Goreth, Director of Operations
Tracey Smith, Director of Human Resources
Mike Gilloffo, Director of Public Safety
Caitlin Rodeghero, Administrative Specialist
Jerry Hodge, Attorney
Ellen J. Maglio, Recording Secretary

IV. Public Comment (Each Speaker is limited to 3 minutes) None.

V. Presentation by the City of Aurora

Deputy Mayor Chuck Nelson, from the City of Aurora, presented the Commission with a plaque recognizing the Forest Preserve District of Kane County as a major monetary contributor to the City's bridge project. He reviewed the benefits the bridge will make to the city and thanked the Commission for their support.

VI. Presentation and Approval of the Minutes from May 8, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	John Hoscheit, Commissioner
SECONDER:	Drew Frasz, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Monica Silva, Thomas Smith, , Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Rebecca Gillam, Don Ishmael, Philip Lewis, Jarett Sanchez, Douglas Scheflow, Susan Starrett, Angela C Thomas

VII. Presentation and Approval of the Bills and Commissioners' Per Diem for May 2018

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Ron Ford, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Monica Silva, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Rebecca Gillam, Don Ishmael, Philip Lewis, Jarett Sanchez, Douglas Scheflow, Susan Starrett, Angela C Thomas Philip Lewis, Susan Starrett

VIII. Bids and Proposals

FP-R-18-06-2645 Resolution Authorizing a Project Adjustment for the Hoscheit Woods Recreational Trails Program Grant Project

To date, project expenses and encumbrances total \$238,000 (\$8,000 over the budgeted amount). Most of the project elements have P.O.'s established under contracts and are in the process of installation.

The largest item with a variable cost contract not yet complete is the well drilling. Depending on the depth that water is reached, the well cost will be between \$12,000 - \$22,000. The base bid was set at \$12,000 for 200 feet and an allowance provided for additional feet up to 400 feet/\$22,000.

The current expenditure amount includes the full \$22,000 cost for the well. A few additional expenses will be necessary for expanded drainage, such as infrastructure installation (culverts, gravel, etc.) and more of the farm road removed.

If less depth is needed for the well installation, less of the allowance will be used and the project may finish closer to the budgeted amount. However, with the District's current fiscal year ending on June 30th, staff is requesting to reserve funds remaining from another capital project that is complete in the case additional funding is needed.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Monica Silva, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Rebecca Gillam, Don Ishmael, Philip Lewis, Jarett Sanchez, Douglas Scheflow, Susan Starrett, Angela C Thomas

FP-R-18-06-2646 Resolution Authorizing a Change Order from the Union Pacific Railroad for Engineering Review Fees Relating to the Raymond Street Tunnel Project

Last month the Commission approved Change Order #1 in the amount of \$5,000 to bring the total contract to \$40,000. After paying an outstanding invoice of \$9,578.07, this contract had an available balance of \$2,941.70. The District has since received an invoice for \$3,194.81, which exceeds this amount. Staff is recommending to increase the contract by \$10,000, for a new total of \$50,000. This will cover the outstanding invoice and leave approximately \$9,700 available for any future invoices.

The project is estimated to cost over \$2.3 million once completed. The District will be responsible to pay 20% of the actual construction costs, which are currently estimated at approximately \$460,000. The railroad review fees are not included in the grant portion of the project.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Margaret Auger, Commissioner
SECONDER:	Rebecca Gillam, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

FP-R-18-06-2647 Resolution Authorizing Structure Removal at the Virgil, Hampshire, and Brewster Creek Forest Preserves

The recommendations from the Housing and Structures Sub-Committee and moved through the Planning and Utilization Committee as well as the Executive Committee is to remove the structures at the Virgil, Hampshire and Brewster Creek Forest Preserves, but to maintain and secure the structure at the Rutland Forest Preserve, until a further in-depth evaluation can be completed.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Ron Ford, Commissioner
SECONDER:	Theresa Barreiro, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

IX. Agreements

FP-R-18-06-2648 Resolution Authorizing an Access and Utility Easement Agreement with the Fox River Water Reclamation District (FRWRD) Across and Along the Fox River Trail in Elgin

The Fox River Water Reclamation District (FRWRD) is requesting from the District, two permanent easements that will allow FRWRD to install and maintain a new force main sanitary line across and along the Fox River Trail near Illinois Rte. 20 in Elgin. This new sanitary line will allow FRWRD to serve their customers more efficiently in the future.

The District has worked on similar projects in the past with FRWRD and does not have any issues with allowing the new sanitary line installation across and along the Fox River Trail near Illinois Rte. 20 in Elgin. There is no financial impact to the District.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Margaret Auger, Commissioner
SECONDER:	Thomas Smith, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

FP-R-18-06-2649 Resolution Authorizing an Intergovernmental Agreement with the City of Batavia for Installation and Maintenance of Warning Signs Near the North Batavia Dam

The City of Batavia approached the District to enter into an intergovernmental agreement to install and maintain signs on District property along the shoreline near the North Batavia Dam. The new signs are part of the City’s new signage and lighting plan for the North Batavia Dam. Two sign locations will be on District property between the shoreline and the Fox River Trail. The configuration of the sign assembly will be identical for both sign locations; (“Danger Dam Feet Ahead”), (“Portage - Prepare to Exit River”), and (“Exit River Feet”). The signs will be installed along the shoreline to be viewed from the water and shall be placed a minimum of two feet off the bike trail. Sign specifications shall follow the standards currently utilized by the District and neighboring agencies on all linear trails. The IGA indicates that the City of Batavia will be responsible for the sign fabrication and installation, as well as the ongoing maintenance of the signs and the surrounding area.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	John Martin, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

X. Communications *None.*

XI. Closed Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel

XII. President's Comments *None.*

XIII. Department Reports

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Deborah Allan, Commissioner
SECONDER:	Theresa Barreiro, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

XIV. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Thomas Smith, Commissioner
SECONDER:	Kurt R. Kojzarek, Commissioner
AYES:	Deborah Allan, Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Angela C Thomas, Penny Wegman, Barbara Wojnicki
ABSENT:	Philip Lewis, Susan Starrett

Michael Kenyon, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Adjournment until: Tuesday, July 10, 2018 at 9:00 am
County Board Room, Building A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary