



FOREST PRESERVE DISTRICT OF KANE COUNTY

FOREST PRESERVE COMMISSION MINUTES

I. Call to Order

The Forest Preserve Commission meeting was held Tuesday September 12, 2017 at 9:00 AM at the County Board Room located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:00 AM.

II. Pledge of Allegiance

Lead by Commissioner Wojnicki.

III. Roll Call

Members Present:

| <u>Attendee Name:</u> | <u>Status:</u> |
|--------------------------------|----------------|
| Commissioner Deborah Allan | Present |
| Commissioner Margaret Auger | Present |
| Commissioner Theresa Barreiro | Late |
| Commissioner Brian Dahl | Present |
| President Pro Tem Mark Davoust | Present |
| Commissioner Drew Frasz | Present |
| Commissioner Rebecca Gillam | Present |
| Commissioner Barbara Hernandez | Present |
| Commissioner John Hoscheit | Present |
| Commissioner Don Ishmael | Present |
| President Michael Kenyon | Present |
| Commissioner Kurt Kojzarek | Present |
| Commissioner Bill Lenert | Present |
| Secretary Philip Lewis | Present |
| Commissioner John Martin | Present |
| Commissioner Myrna Molina | Present |
| Commissioner Jarett Sanchez | Present |
| Commissioner Douglas Schefflow | Late |
| Commissioner Monica Silva | Present |
| Commissioner Thomas Smith | Present |
| Commissioner Susan Starrett | Present |
| Commissioner Angela Thomas | Present |
| Commissioner Penny Wegman | Present |
| Commissioner Barbara Wojnicki | Present |

Others Present: Staff:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, Jerry Culp, Director of Planning and Development, Jerry Hodge, Attorney, Brittany Kovach, Community Affairs Specialist, Caitlin Rodeghero, Administrative Assistant, Ellen J. Maglio, Recording Secretary

IV. Public Comment (Each Speaker is limited to 3 minutes) None.

V. Presentation and Approval of the Minutes from August 8, 2017

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| RESULT: | ACCEPTED [UNANIMOUS] |
| MOVER: | Brian Dahl, Commissioner |
| SECONDER: | Don Ishmael, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |
| ABSENT: | Theresa Barreiro, Douglas Scheflow |

VI. Presentation and Approval of the Bills for August 2017

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| RESULT: | APPROVED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Deborah Allan, Commissioner |
| SECONDER: | Mark Davoust, President Pro Tem |
| AYES: | Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |
| ABSENT: | Theresa Barreiro, Douglas Scheflow |

VII. Bids and Proposals

FP-R-17-09-2563

Resolution Authorizing the Purchase of a Replacement Vehicle for Use by the Public Safety Department

The purchase of a 2018 Chevrolet Silverado Crew Cab 4x4 in the amount of 34,143 from Miles Chevrolet of Decatur Illinois. New equipment and labor plus the installation of an equipment box would be an additional 7,629.80 for a total cost of \$41,772.80. This would be a replacement of the 2013 Ford Explorer. The small 4x4 truck will be better suited for the multi-purpose use needed for the department.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Brian Dahl, Commissioner |
| SECONDER: | Kurt R. Kojzarek, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |
| ABSENT: | Theresa Barreiro, Douglas Scheflow |

FP-R-17-09-2564

Resolution Authorizing a Bid for Trail Resurfacing on the Fox River Trail in Dundee Township

This year's project consists of resurfacing a one mile section of the trail from Covey Street, north of the I-90 bridge, continuing north to Williams Avenue, south of East Dundee and removing four traffic barrier devices.

RESULT: **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**

MOVER: Margaret Auger, Commissioner

SECONDER: Rebecca Gillam, Commissioner

AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

ABSENT: Theresa Barreiro, Douglas Scheflow

FP-R-17-09-2565

Resolution Authorizing a Bid for the Construction of an Entry Drive and Parking Lot at the Hoscheit Woods Forest Preserve as a Component of the RTP Grant

The District has received a Recreational Trails Program Grant (RTP) to complete the improvements. The estimated cost of the project is \$230,000 and the grant will reimburse the District up to 80% of the actual cost of the project following completion. The lowest qualified bid was from Abbey Paving of Aurora with a bid amount of \$104,033.85. The District has worked with Abbey Paving on many projects in the past and is comfortable with the company and the bid amount.

RESULT: **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**

MOVER: John Hoscheit, Commissioner

SECONDER: Kurt R. Kojzarek, Commissioner

AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

ABSENT: Theresa Barreiro, Douglas Scheflow

FP-R-17-09-2566

Resolution Authorizing the Payment of Fees for Review of Plans from the Union Pacific Railroad for the Raymond Street Tunnel Project

The project has been approved for grant funding through CMAP. Union Pacific requires the engineering drawings to be reviewed by an outside consultant that they hire and the District is responsible to pay for the fees associated with that review. The project is estimated to cost over \$2.3 million once completed. The District will be responsible to pay 20% of the actual construction costs, which are currently estimated at approximately \$460,000. The railroad review fees are not included in the grant portion of the project.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]

MOVER: Margaret Auger, Commissioner

SECONDER: Jarett Sanchez, Commissioner

AYES: Deborah Allan, Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

ABSENT: Theresa Barreiro

FP-R-17-09-2567

Resolution Authorizing a Change Order from WBK Engineering for the Great Western Trail Extension Acquisition and Improvements as a Component of the CMAQ Grant

The project consists of acquiring approximately 8.09 acres for an estimated cost of \$622,580 and constructing .8 miles of trail at approximately \$150,000 to make the connection along the abandoned railroad bed east of Randall Road, for a total project cost of \$772,580. Our second meeting with IDOT and the Federal Highway Authority resulted in additional work because the project was on railroad right-of-way and the site characteristics are presenting challenges to installing the trail on the existing railroad bed.

Wills Burke Kelsey (WBK) has submitted a change order request for the additional work needed in the amount of \$9,537. The original contract amount was for \$24,252.31, the first change order increased the engineering cost to \$42,635.79 and this second change order will increase the total phase I engineering cost to \$52,172.79.

RESULT: ADOPTED BY ROLL CALL VOTE [UNANIMOUS]

MOVER: Philip Lewis, Secretary

SECONDER: Monica Silva, Commissioner

AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

VIII. Land Acquisition

FP-R-17-09-2568 **A Resolution Authorizing Acquisition of Lands by Purchase or Eminent Domain of the Winkleman Property as an Addition to the Bowes Creek Woods Forest Preserve**
114 acres.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [23 TO 0] |
| MOVER: | Brian Dahl, Commissioner |
| SECONDER: | Drew Frasz, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |
| ABSTAIN: | Douglas Scheflow |

FP-R-17-09-2569 **A Resolution Authorizing Acquisition of Lands by Purchase or Eminent Domain of the Lenkaitis Property as an Addition to the Cardinal Creek Forest Preserve**
120 acres.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Deborah Allan, Commissioner |
| SECONDER: | Thomas Smith, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

FP-R-17-09-2570 **Resolution Authorizing Acquisition of Lands by Purchase or Eminent Domain of the Muirhead Property as an Addition to the Muirhead Springs Forest Preserve**
40 acres.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Margaret Auger, Commissioner |
| SECONDER: | Drew Frasz, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

IX. Unfinished Business

Motion to Untable Two Items from August Meeting RES. 17-08-2557 and RES. 17-08-2556

These items were tabled at the August 8, 2017 meeting. Required to be untabled for vote to continue.

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| RESULT: | APPROVED BY ROLL CALL [UNANIMOUS] |
| MOVER: | Margaret Auger, Commissioner |
| SECONDER: | Rebecca Gillam, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

FP-R-17-08-2557 Resolution Authorizing Acquisition of Lands by Purchase or Eminent Domain of the Kelly Property as an Addition to the Ferson Creek Greenway
5.95 acres.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Drew Frasz, Commissioner |
| SECONDER: | Brian Dahl, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

FP-R-17-08-2556 Resolution Authorizing Acquisition of Lands by Purchase or Eminent Domain of the Imhoff Property as an Addition to the Ferson Creek Greenway
16.06 acres.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Drew Frasz, Commissioner |
| SECONDER: | Philip Lewis, Secretary |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

X. Agreements

FP-R-17-09-2571

Resolution Authorizing an Amendment to the Use and License Agreement with the Valley Model Railroaders

The District was approached by the Valley Model Railroaders with a request to extend the agreement as well as to provide \$10,000 in financial assistance to replace the flat portion of the roof of the Clintonville Station. The District approved a similar request for financial assistance of \$5,300 in 2007 for the repairs of the elevated cupola section of the roof.

RESULT: **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**

MOVER: Deborah Allan, Commissioner

SECONDER: John Hoscheit, Commissioner

AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

FP-R-17-09-2572

Resolution Authorizing a Neighbor Stewardship Agreement

Allowing interested neighbors to clear these species from District land would provide a large ecological benefit to the District while also satisfying the neighbor's viewshed concerns. This agreement allows that to happen by permitting interested landowners to become stewards of these small, delineated areas of District property adjacent to their homes. Consultation with a representative of the District must take place before clearing could begin and the District would mark and document desirable species so that they are not removed. Additionally, signage would be placed on District property to inform the public of the agreement and to distinguish their work from any unauthorized encroachment issues.

RESULT: **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**

MOVER: Rebecca Gillam, Commissioner

SECONDER: Drew Frasz, Commissioner

AYES: Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki

XI. Business

FP-R-17-09-2573

Resolution Authorizing and Accepting a Monetary Donation from ComEd for the Helm Woods Forest Preserve Woodland Restoration Project

ComEd is proposing to donate \$115,000 to the Forest Preserve District for a woodland habitat restoration project for migratory birds at Helm Woods Forest Preserve. The purpose of the donation is a voluntary action, in coordination with U.S. Fish and Wildlife Service (USFWS), to mitigate the loss of migratory bird forest habitat resulting from ComEd activities. The District was asked to submit a possible migratory bird habitat restoration project to Stantec (on behalf of ComEd) for consideration in a

competitive funding process. The Natural Resources Department submitted A *Potential Woodland Habitat Restoration Project for Migratory Birds at Helm Woods Forest Preserve* project for consideration. This project has been approved by the Commission as a priority within the District's Master Plan. Project summary is attached. The project includes planting trees in 8.5 acres of old field to connect existing woodlands, as well as invasive brush clearing and chemical treatment across approximately 85 acres of existing oak hickory woodland. Additionally, follow-up in-house enrichment woodland seeding would occur and ongoing long-term maintenance of the areas for no less than 10 years. The initial clearing and tree planting would occur within 30 months of the donation and a written report must be submitted to ComEd annually as to completion of project elements, ongoing maintenance, and monitoring with a final project report submitted December 31, 2019.

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| RESULT: | ADOPTED BY ROLL CALL VOTE [UNANIMOUS] |
| MOVER: | Rebecca Gillam, Commissioner |
| SECONDER: | Mark Davoust, President Pro Tem |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

XII. Executive Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel *None*.

XIII. President's Comments

National Public Lands Day will be held at the Dick Young Forest Preserve on Saturday, September 30, 2017 from 10 am to 1 pm.

Pheasants Forever Dinner Fundraiser will be held on September 16, 2017 at the Fisherman's Inn in Elburn. For further information please see Director Haberthur.

The *Adopt a Turtle* program has begun. There were 63 eggs incubated and 63 hatchlings returned to the preserve where the eggs were found. The turtles are tagged so the District can track them. The program will raise awareness of the endangered species and will raise funds to hire an intern next season to continue this turtle habitat program. Program is coordinated as a Foundation project.

XIV. Reports

August 2017 Departmental Reports

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| RESULT: | PLACED ON FILE BY VOICE VOTE [UNANIMOUS] |
| MOVER: | Penny Wegman, Commissioner |
| SECONDER: | Bill Lenert, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

XV. Adjournment

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| RESULT: | APPROVED WITH VOICE VOTE [UNANIMOUS] |
| MOVER: | Thomas Smith, Commissioner |
| SECONDER: | Susan Starrett, Commissioner |
| AYES: | Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki |

President Michael Kenyon, Chairman
Forest Preserve Commission
Forest Preserve District of Kane County

Adjournment until: **Tuesday, October 10, 2017 at 9:00 am**
Kane County Government Center
County Board Room, Bldg. A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Recording Secretary