



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FOREST PRESERVE COMMISSION MINUTES

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#### I. Call to Order

The Forest Preserve Commission meeting was held Tuesday April 11, 2017 at 9:00 AM at the Kane County Government Center, 719 S. Batavia Ave., Building. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:00 AM.

#### II. Pledge of Allegiance

Lead by Commissioner Dahl.

#### III. Roll Call

##### Members Present:

Attendee Name	Title	Status
Deborah Allan	Commissioner	Present
Margaret Auger	Commissioner	Present
Theresa Barreiro	Commissioner	Late
Brian Dahl	Commissioner	Present
Mark Davoust	President Pro Tem	Present
Drew Frasz	Commissioner	Present
Rebecca Gillam	Commissioner	Present
Barbara Hernandez	Commissioner	Present
John Hoscheit	Commissioner	Present
Don Ishmael	Commissioner	Present
Kurt R. Kojzarek	Commissioner	Present
Bill Lenert	Commissioner	Present
Philip Lewis	Secretary	Present
John Martin	Commissioner	Present
Myrna Molina	Commissioner	Present
Jarett Sanchez	Commissioner	Present
Douglas Scheflow	Commissioner	Absent
Monica Silva	Commissioner	Present
Thomas Smith	Commissioner	Present
Susan Starrett	Commissioner	Present
Angela C Thomas	Commissioner	Present
Penny Wegman	Commissioner	Present
Barbara Wojnicki	Commissioner	Present
Michael Kenyon	President	Present

**Others Present:**

Monica Meyers, Executive Director  
Ben Haberthur, Director of Natural Resources  
Jerry Culp, Director of Planning and Development  
Laurie Metanchuk, Director of Community Affairs  
John Goreth, Director of Operations

Tracey Smith, Director of Human Resources  
Mike Gilloffo, Director of Public Safety  
Dave Petschke, Accounting Manager  
Caitlin Rodeghero, Administrative Assistant  
Jerry Hodge, Attorney  
Patrick Kinnally, Attorney  
Ellen J. Maglio, Recording Secretary

**IV. Public Comment (Each Speaker is limited to three minutes)**

Public Speakers: Referendum

1. Brook McDonald, President; The Conservation Foundation  
*Congratulations on the passing of the referendum! It passed by 54%, which is a point higher than the 2011 referendum. The voters have entrusted you with the \$50m dollars, you have been good stewards of those funds and great stewards of the land. When a referendum passes its more than just here's a bunch of money and continue to do your mission and your statutory mandate. It says something about you guys (the Commission) how people feel about you and it says something about your staff and how people feel about your staff. People are saying no at the ballot box and yet you continue the streak of not one county wide ballot measure has failed in the last 25 years. That is impressive. Happy to be involved with this and again congratulations!*
2. Mary Ochsenschlager, Naturalist and Community Activist  
*A major component of the FPD Master Plan is for open space in the future development of this county. I am proud to live in Kane County and with the leadership of the Commission to have the vision and courage to go out and ask the people what they think about it. Also, for you're very professional staff is probably a big part of why our Forest Preserve gets such positive results.*
3. Jon Duerr, Community Activist and Retired Forest Preserve District Superintendent  
*Credit staff and Monica Meyers for the positive results. I visit the Forest Preserves often with my wife. I am continually very impressed with the continuity of system as we continue to grow. I don't know many of you, but the beauty of the continuity of the system works is really one of the more significant components and we have passed referendums in the 90's up to today, to your credit, congratulations and I think we are on the right track. Thank you for putting this on the ballot.*
4. Shauna Wiet, Community Activist  
*I have been working with the referendum committee since the 90's when Mr. Duerr was the Director. My daughter in her stroller and I would attend the meetings. One of the most gratifying things about this, is that she was in a stroller then and this year she was able to vote for the first time. We are not just working for ourselves but as a legacy to our children and the future. The legacy of clean water and clean air but also open space. The investment was small but the reward will be huge. Thank you for your continue support and letting the people decide.*

## V. Presentations

### A. Recognition of Commendation to Officer Patty Bowker

Chief Mike Gilloffo presented a commendation to Officer Patti Bowker.

*During routine patrol at Fabyan West Forest Preserve on March 12, Officer Bowker noticed a vehicle parked behind a vacant staff residence. Patti approached the vehicle and observed a female who was slumped across the seat, along with a large, open bottle of alcohol.*

*The car being locked, Patti knocked multiple times on the window, before the female moved, but was too confused to open the car door. Eventually, Patti was able to gain entry to the vehicle, and found the woman to be disoriented and unable to communicate, however she did learn the woman had taken prescription pills with the alcohol.*

*An ambulance was summoned, and transported the woman to Delnor Hospital where she admitted she had tried to harm herself.*

*Officer Bowker secured the woman's property and worked to locate the husband to make notification of his wife's condition.*

*Officer Bowker's proactive patrol and engagement with the situation was instrumental in locating this person in distress, and preventing a more serious medical emergency.*

*This is typical of the quality work that Patti consistently does. We commend you on your professionalism and unflagging dedication to duty.*

*We'd like to recognize you with this token of our appreciation.*

### B. Presentation of the Volunteer Program by Volunteer Coordinator, Robb Cleave

Volunteer Coordinator Cleave explained the growth of the program and gave some statistics on the impact that the volunteer program has on the District both financially and as a community outreach. He thanked the Commission for their continued support.

▶ **Total # of volunteers:**  
631 as of 1/1/2017

▶ **Volunteers new in 2016:**  
41 new volunteers

▶ **Total # of Hours Contributed:** 13,707.24

▶ **Workforce Contribution:**  
\$347,341.46

▶ **Volunteer Hours Increased**  
15% from 15' to 16'

**VI. Presentation and Approval of the Minutes from March 14, 2017**

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Lenert, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, , Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Theresa Barreiro, Douglas Scheflow

**VII. Presentation and Approval of the Bills for March 2017**

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Don Ishmael, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, , Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Theresa Barreiro, Douglas Scheflow

**VIII. Bids**

**FP-R-17-04-2521      Resolution Authorizing a Change Order from WBK Engineering for Work on the CMAQ Grant for the Great Western Trail Extension Acquisition and Improvements**

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Kurt R. Kojzarek, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Douglas Scheflow

**FP-R-17-04-2522      Resolution Accepting Bids for the Control of Garlic Mustard at Three Forest Preserves**

**RESULT:**            **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**            Deborah Allan, Commissioner  
**SECONDER:**       Kurt R. Kojzarek, Commissioner  
  
**AYES:**             Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**          Douglas Schefflow

**FP-R-17-04-2523      Resolution Accepting a Bid for the Control of Wild Chervil at the Lone Grove, Meissner-Corron, and Bowes Creek Woods Forest Preserves**

**RESULT:**            **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**            Barbara Wojnicki, Commissioner  
**SECONDER:**       Drew Frasz, Commissioner  
  
**AYES:**             Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**          Douglas Schefflow

**FP-R-17-04-2524      Resolution Accepting Bids for the Control of Common Reed and Reed Canary Grass at the Dick Young Forest Preserve**

**RESULT:**            **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**            Thomas Smith, Commissioner  
**SECONDER:**       Drew Frasz, Commissioner  
  
**AYES:**             Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**          Douglas Schefflow

**IX. Business**

**FP-R-17-04-2525      Resolution Authorizing the Sale of Forest Preserve District Surplus Vehicles and Equipment**

*Commissioner Thomas asked when and where the auction takes place. Executive Director Meyers responded that it is an on-line auction which was advertised on the District's website and on social media, and that it would begin on Friday, April 14<sup>th</sup>. Commissioner Frasz stated that he had spoken to officials at the North Aurora Police Department about the fitness*

*equipment and would like to see them have a chance to purchase prior to on-line auction.*

*Executive Director Meyers stated that the sale was already slated to begin on Friday, and that most of the fitness equipment was being used for parts, because of its condition.*

*Commissioner Frasz introduced an amendment to the resolution to include direct sale as well as the auction sale.*

*Commissioner Gillam asked if that would be a preferential sale. Commissioner Hoscheit responded that agencies can make intergovernmental agreements for such sales. The vote to approve the amended resolution was a voice vote.*

**Vote to Amend Resolution to include direct sale and auction.**

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [22 TO 1]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Susan Starrett, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>NAYS:</b>	Rebecca Gillam
<b>ABSENT:</b>	Douglas Schefflow

**FP-R-17-04-2525                      Resolution Authorizing the Sale of Forest Preserve District Surplus Vehicles and Equipment including Direct Sale**

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Douglas Schefflow

**FP-R-17-04-2526                      Resolution Authorizing an Extension of a Contract with Waste Management Inc.**

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	John Martin, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Douglas Schefflow

**FP-R-17-04-2527                      Resolution Authorizing the Extension of a Contract with Lauterbach & Amen LLP for Auditing Services**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      Mark Davoust, President Pro Tem  
**SECONDER:**                  Drew Frasz, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow

**FP-R-17-04-2528                      Resolution Authorizing a Contract Extension for Money Manager Services from Sawyer Falduto Asset Management, LLC**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      Mark Davoust, President Pro Tem  
**SECONDER:**                  John Hoscheit, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow

**FP-R-17-04-2529                      Resolution Relating to Participation by Elected Officials in the Illinois Municipal Retirement Fund**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      John Martin, Commissioner  
**SECONDER:**                  Kurt R. Kojzarek, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow

**FP-R-17-04-2530                      Resolution Authorizing the District's Cafeteria 125 Plan Document**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      Mark Davoust, President Pro Tem  
**SECONDER:**                      Brian Dahl, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow

**FP-R-17-04-2531                      Resolution Authorizing the Approval of the 2017 Employee Handbook Revisions**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      Mark Davoust, President Pro Tem  
**SECONDER:**                      Margaret Auger, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow

**FP-R-17-04-2532                      Resolution Authorizing Commissioner's Expenses Attending the 2017 IAPD/IPRA Annual Conference in Chicago**

**RESULT:**                      **ADOPTED BY ROLL CALL VOTE [UNANIMOUS]**  
**MOVER:**                      Brian Dahl, Commissioner  
**SECONDER:**                      Deborah Allan, Commissioner  
  
**AYES:**                      Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:**                      Douglas Schefflow



**X. Agreement**

**FP-R-17-04-2533 Resolution Authorizing the Easement Agreement with the Fox River Reclamation District (FRWRD) on the Fox River Trail at Raymond Street**

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	John Martin, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Douglas Schefflow

**XI. Executive Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel** *None.*

**XII. President's Comments**

President Kenyon reminded all about the upcoming events planned for Earth Day.

- An Earth Day Open House will be held at the LeRoy Oakes Forest Preserve on April 20 from 10 AM to 6PM.
- An Earth Day Tree Planting Event will be held at the Kenyon Farms Forest Preserve on April 22 from 10AM to 1PM.
- The Conservation Foundation hosts an Earth Day Dinner on Thursday, April 27 from 5-9pm at the Bobak's Signature Events. Dinner and an opportunity to support the work of The Conservation Foundation through auctions and a nature themed silent auction.

**XIII. Reports:**

**A. Departmental Reports for March 2017**

<b>RESULT:</b>	<b>PLACED ON FILE BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Philip Lewis, Secretary
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Douglas Schefflow

**B. Financial Reports February 2017**

**RESULT:** PLACED ON FILE BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Philip Lewis, Secretary  
**SECONDER:** Bill Lenert, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Douglas Schefflow

**XIV. Adjournment**

**RESULT:** APPROVED WITH VOICE VOTE [UNANIMOUS]  
**MOVER:** Mark Davoust, President Pro Tem  
**SECONDER:** Don Ishmael, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Douglas Schefflow

President Michael Kenyon, Chairman  
Forest Preserve Commission  
Forest Preserve District of Kane County

**Adjournment until:** Tuesday, May 9, 2017 at 9:00 am  
Kane County Government Center  
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,  
*Ellen J. Maglio*  
Recording Secretary