



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FOREST PRESERVE COMMISSION MINUTES

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#### I. Call to Order

The Forest Preserve Commission meeting was held Tuesday, June 13, 2017 at 9:00 AM at the County Board Room located at Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:00 AM.

#### II. Pledge of Allegiance

Pledge of Allegiance was led by Commissioner Gillam.

#### III. Roll Call

##### Members Present:

Attendee Name	Title	Status	Arrived
Deborah Allan	Commissioner	Present	Late
Margaret Auger	Commissioner	Present	
Theresa Barreiro	Commissioner	Present	Late
Brian Dahl	Commissioner	Present	
Mark Davoust	<i>President Pro Tem</i>	Present	
Drew Frasz	Commissioner	Present	
Rebecca Gillam	Commissioner	Present	
Barbara Hernandez	Commissioner	Present	
John Hoscheit	Commissioner	Present	
Don Ishmael	Commissioner	Present	
Michael Kenyon	<i>President</i>	Present	
Kurt R. Kojzarek	Commissioner	Present	
Bill Lenert	Commissioner	Present	
Philip Lewis	<i>Secretary</i>	Present	
John Martin	Commissioner	Present	
Myrna Molina	Commissioner	Present	
Jarett Sanchez	Commissioner	Present	
Douglas Scheflow	Commissioner	Present	
Monica Silva	Commissioner	Present	
Thomas Smith	Commissioner	Present	
Susan Starrett	Commissioner	Present	
Angela C Thomas	Commissioner	Absent	
Penny Wegman	Commissioner	Present	
Barbara Wojnicki	Commissioner	Present	

**Others Present:**

Monica Meyers, Executive Director  
Ken J. Stanish, Director of Finance  
Jerry Culp, Director of Planning and  
Development  
Laurie Metanchuk, Director of Community  
Affairs  
John Goreth, Director of Operations

Tracey Smith, Director of Human Resources  
Sgt. Willam Glisson, Public Safety  
Caitlin Rodeghero, Administrative Assistant  
Brittany Kovach, Community Affairs Specialist  
Patrick Kinnally, Attorney  
Jerry Hodge, Attorney  
Ellen J. Maglio, Recording Secretary

**IV. Moment of Silence in Honor of Phillip Elfstrom**

Commissioner Hoscheit made a brief comment praising Mr. Elfstrom's contribution to the County. A moment of silence was then taken in his memory.

**V. Public Comment (Each Speaker is limited to 3 minutes) *None.***

**VI. Presentation and Approval of the Minutes from May 9, 2017**

<b>RESULT:</b>	<b>ACCEPTED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Theresa Barreiro, Angela C Thomas

**VII. Presentation and Approval of the Bills**

**A. Presentation and Approval of the Bills and Monthly Commission Per Diem for May 2017**

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Susan Starrett, Commissioner
<b>AYES:</b>	Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Theresa Barreiro, Angela C Thomas

### VIII. Business

**FP-R-17-06-2540                      Resolution Authorizing AXA Retirement Plan Services to Provide the 457b Deferred Compensation Plan**

The District desires to partner with a proactive vendor who specializes in 457b deferred compensation, IMRF, financial wellness and personal contact. Services provided would include a certified financial planner (CFP) meeting with employees to discuss their personal financial challenges and goals and customizing a Financial Wellness Plan to meet their individual needs. In addition, the vendor would provide advisory and fiduciary services to the District and plan participants.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Lenert, Commissioner
<b>SECONDER:</b>	Mark Davoust, President Pro Tem
<b>AYES:</b>	Margaret Auger, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Theresa Barreiro, Angela C Thomas

**FP-R-17-06-2541                      Resolution Authorizing Commissioners' Expenses Attending the 2017 IAPD/IPRA Annual Legislative Conference in Springfield**

Commissioners and staff attended the 39th Annual IAPD Legislative Conference in Springfield from May 1 – 3. The following were the Commissioners in attendance and their expenses during this three-day conference:

Margaret Auger: \$541.89  
Mark Davoust: \$766.11  
John Hoscheit: \$324.95  
Michael Kenyon: \$541.89

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Rebecca Gillam, Commissioner
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Angela C Thomas

## IX. Intergovernmental Agreement

### **FP-R-17-06-2542                      Resolution Authorizing the District to Enter Into a Five Year Dispatch Service Agreement with KaneComm for 911 Services**

KaneComm has a Dispatch Service Agreement, and requires that the governing boards for each agency pass a resolution authorizing a 911 Dispatch Service Agreement with Kane County. The original agreement was signed in 2009 and is scheduled to expire March 31, 2017.

This agreement was approved by the Kane County Board at the April meeting, on behalf of KaneComm and Kane County. \$32,418 is budgeted in the 2017/18 fiscal year for this service. The yearly cost includes a 5% fee increase annually. At the end of the 5-year term, the agreement will continue on an annual basis if mutually agreeable and will incorporate a 5% fee increase each subsequent year extended.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	John Martin, Commissioner
<b>SECONDER:</b>	Jarett Sanchez, Commissioner
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Angela C Thomas

## X. Agreements

### **FP-R-17-06-2543                      Resolution Approving a Land Use Agreement and Easement Amendment with Nicor Gas Co. Through the Burnidge Forest Preserve**

Nicor Gas has property ownership as well as an easement through the Burnidge Forest Preserve. They need to perform maintenance on the existing gas line where it runs through a wetland and high quality woodlands. There is a high potential to disturb several endangered species. With that in mind, Nicor Gas and the District Staff have been working together to re-route the gas line to avoid these areas.

To complete this re-route, the District is required to gain approval from the Illinois Department of Natural Resources (IDNR) because the District received grant assistance for the acquisition of the property. The re-route through Burnidge Forest Preserve requires a land use agreement between the District and Nicor Gas, which will include abandoning the existing blanket easement over a large track of the preserve to a narrow strip of land following just the gas line.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Angela C Thomas

**FP-R-17-06-2544                      Resolution Authorizing An Amendment to an Existing Easement Agreement with Nicor Gas Company within the Hampshire Forest Preserve**

In the Hampshire Forest Preserve, the current easement and gas line runs through an area already improved including a picnic shelter, restrooms and a parking lot. The current easement will be amended to re-route the gas line around the District's current improvements. The easement language will stay the same and Nicor Gas will provide new legal descriptions for the new easement.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Deborah Allan, Angela C Thomas

**XI. Ordinance**

**FP-O-17-06-0537                      Ordinance Amending "An Ordinance Setting the Salary Ranges of Employee Positions of the Forest Preserve District of Kane County" for the Fiscal Year 2017-2018**

Per the District's Salary Administration Policy approved by the Commission on April 11, 2006, the salary structure (ranges) will be raised at least 2% annually to stay in line with the market. The recommendation for the 2017/18 fiscal year is to modify the ranges by the minimum 2%.

**DISCUSSION:** *Commissioner Scheflow remarked that the policy from 2006, pre-recession needs to be revisited. Commissioner Silva stated that she felt that staff has also felt the post-recession strains. Commissioner Smith added that the operative word is a range and not an increase, so he is in favor of this ordinance.*

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [22 TO 1]</b>
<b>MOVER:</b>	Kurt R. Kojzarek, Commissioner
<b>SECONDER:</b>	Don Ishmael, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>NAYS:</b>	Douglas Scheflow
<b>ABSENT:</b>	Angela C Thomas

**XII. Executive Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel None.**

### XIII. President's Comments

The Conservation Foundation Summer luncheon will be held on June 14 at the Arrowhead Golf Club. RSVP required. The Annual Golf Outing will be held on Wednesday, July 12 at the Settler's Hill Golf Club, RSVP is required.

Commissioner Davoust reminded all that the Forest Preserve Foundation is still seeking nominations for its Board.

Commissioner Gillam thanked all the Operations and Natural Resources staff that works outside especially in this very warm weather.

### XIV. Reports: Department Reports

#### A. Presentation and Approval of the May 2017 Departmental Reports

<b>RESULT:</b>	<b>PLACED ON FILE BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Angela C Thomas

### XV. Adjournment

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Don Ishmael, Commissioner
<b>SECONDER:</b>	Thomas Smith, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Monica Silva, Thomas Smith, Susan Starrett, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Angela C Thomas

President Michael Kenyon, Chairman  
Forest Preserve Commission  
Forest Preserve District of Kane County

**Adjournment until:                    Tuesday, July 11, 2017 at 9:00 am**  
**Kane County Government Center, Building A**  
**719 Batavia Avenue, Geneva, Illinois**

Respectfully Submitted,  
*Ellen J. Maglio*  
Recording Secretary