



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### FOREST PRESERVE COMMISSION MINUTES

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#### I. Call to Order

The Forest Preserve Commission meeting was held Tuesday, March 14, 2017 at 9:00 AM at the Kane County Government Center, 719 S. Batavia Ave., Building A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:00 AM.

#### II. Pledge of Allegiance

Lead by Commissioner Smith.

#### III. Roll Call

##### Members Present:

Attendee Name	Title	Status	Arrived
Deborah Allan	Commissioner	Present	9:10 AM
Margaret Auger	Commissioner	Present	
Theresa Barreiro	Commissioner	Present	
Brian Dahl	Commissioner	Present	
Mark Davoust	President Pro Tem	Present	
Drew Frasz	Commissioner	Present	9:10 AM
Rebecca Gillam	Commissioner	Present	
Barbara Hernandez	Commissioner	Present	
John Hoscheit	Commissioner	Present	
Don Ishmael	Commissioner	Present	
Kurt R. Kojzarek	Commissioner	Present	
Bill Lenert	Commissioner	Present	
Philip Lewis	Secretary	Present	
John Martin	Commissioner	Present	
Myrna Molina	Commissioner	Present	
Jarett Sanchez	Commissioner	Present	
Douglas Scheflow	Commissioner	Present	
Monica Silva	Commissioner	Absent	
Thomas Smith	Commissioner	Present	
Susan Starrett	Commissioner	Present	9:05 AM
Angela C Thomas	Commissioner	Present	
Penny Wegman	Commissioner	Present	
Barbara Wojnicki	Commissioner	Present	
Michael Kenyon	President	Present	

**Others Present:**

Dr. Lulu Blacksmith, Ed. D. Director of Government and Community Engagement, Waubonsee Community College

Mr. Dan Larsen, Director of Campus Operations, Waubonsee Community College

*Staff Present:*

Monica Meyers, Executive Director

Ken J. Stanish, Director of Finance

Ben Haberthur, Director of Natural Resources

Jerry Culp, Director of Planning and

Development

Laurie Metanchuk, Director of Community

Affairs

John Goreth, Director of Operations

Brittany Kovach, Community Affairs Specialist

Caitlin Rodehero, Administrative Assistant

Mike Gilloffo, Director of Public Safety

Jerry Hodge, Attorney

Patrick Kinnally, Attorney

Ellen J. Maglio, Recording Secretary

**IV. Public Comment (Each Speaker is limited to 3 minutes)**

**V. Presentations**

***A. Presentation of Certificate of Appreciation from Waubonsee Community College by Lulu Blacksmith, Ed.D. Director of Government and Community Engagement and Dan Larsen, Director of Campus Operations***

Lulu Blacksmith, Ed.D. Director of Government and Community Engagement and Dan Larsen, Director of Campus Operations presented the District with a certificate commemorating the partnership and support that has led to the growth of the college for the last 50 years. Mr. Larsen commented that the District has played a significant role in preserving the College's natural environment and it is greatly appreciated.



*Mr. Dan Larsen, Executive Director  
Monica Meyers, President Michael  
Kenyon, and Dr. Lulu Blacksmith  
(from left to right)*

**B. Presentation of the 2016 Campgrounds Report**

Director Goreth presented a short recap of the 2016 campground season; including occupancy, expenses and programming. 2016 was a very successful camping season noting a combined net revenue of \$72,760. He explained that the Big Rock Campground has seen an increase in occupancy since the facility opened a few years ago and camping club reservations were accepted. Paul Wolff Campground has greatly benefited from the recent expansion, as occupancy levels during holiday weekends have averaged 70%. He also stated that Staff would review the survey results to get ideas for the 2017 initiatives.

**VI. Presentation and Approval of the Minutes from February 14, 2017**

**RESULT:** ACCEPTED [UNANIMOUS]  
**MOVER:** Brian Dahl, Commissioner  
**SECONDER:** John Hoscheit, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Monica Silva

**VII. Presentation and Approval of the Minutes from January 10, 2017 REVISED**

**RESULT:** ACCEPTED AS AMENDED [UNANIMOUS]  
**MOVER:** Brian Dahl, Commissioner  
**SECONDER:** Bill Lenert, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Monica Silva

**VII. Presentation and Approval of the Bills from February 2017**

**RESULT:** ADOPTED BY ROLL CALL VOTE [UNANIMOUS]  
**MOVER:** Deborah Allan, Commissioner  
**SECONDER:** Drew Frasz, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Monica Silva

## VIII. Bids and Proposals

### **FP-R-17-03-2519      Resolution Authorizing Retention of the Alfred Benesch Company for the Assessment of 79 Bridges**

The District has many bridges throughout the county that are used by the public for recreational purposes and which provide access to the trail systems for emergency and maintenance vehicles and equipment. The Commission approved \$121,200 in this current budget for the evaluation of the bridges. On December 8, 2016 a Request for Proposal (RFP) was sent out to 33 engineering firms with 11 responding. The 11 proposals were evaluated against four criteria consisting of the firm's experience, staff experience, availability and the location of the firm and the firm's approach to the project. The highest rated firm and proposal was from Alfred Benesch and Company from Naperville, Illinois for a total cost of \$84,968.

<b>RESULT:</b>	<b>ADOPTED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Deborah Allan, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Monica Silva

### **FP-R-17-03-2520      Resolution Authorizing Change Order #4 with Martin Design Partnership, Ltd., for Architectural Services for the Settler's Hill Golf Course Driving Range Project**

The Commission approved funding to evaluate the feasibility of adding a driving range to the Settler's Hill Golf Course and review other potential improvements to the facility. In October 2011, Martin Design was hired to develop a design for a new driving range for the golf course, which included an updated master plan for the entire course. The plan over the past few years has had several alterations as we continue to work with the County and Waste Management on the Master Plan for the Settlers Hill Landfill and stay within budget constraints.

The latest plan was approved by the Finance and Administration Committee in January of 2017. The plan created a hub of golf amenities including returning 9s, a driving range, new parking area, youth learning center and location for a modest clubhouse in the future. Based on the attached plan, Martin Design has submitted a proposal in the amount of \$24,000 to complete the construction drawings, bid documents and construction observation for the construction of the driving range.

Funds totaling \$850,000 were originally budgeted in the 2015-16 fiscal year for the Settler's Hill Golf Course Driving Range Project following the County's \$850,000 payment from the Settler's Hill Landfill Fund.

An additional \$400,000 has been budgeted in the 2016-17 fiscal year for the youth learning center; bringing the total project budget to \$1,250,000. Funding has been requested from the County Landfill Fund for this project as well.

**RESULT:** ADOPTED BY ROLL CALL VOTE [UNANIMOUS]  
**MOVER:** Mark Davoust, President Pro Tem  
**SECONDER:** Kurt R. Kojzarek, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Monica Silva

**IX. Executive Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel** *None.*

**X. President's Comments**

Executive Director Meyers invited the Commissioners to the Annual Volunteer Appreciation Dinner to be held on Thursday, March 23rd at the Riverside Banquets. The District has about 600 registered volunteers. The evening recognizes their contribution to the District. Anyone interested in attending please call the District office to RSVP.

President Kenyon wished all a Happy St. Patrick's Day.

**XI. Departmental Reports and Commissioner Per Diem for February 2017**

**RESULT:** PLACED ON FILE BY VOICE VOTE [UNANIMOUS]  
**MOVER:** Margaret Auger, Commissioner  
**SECONDER:** Kurt R. Kojzarek, Commissioner  
**AYES:** Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Schefflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki  
**ABSENT:** Monica Silva

## XII. Adjournment

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Kurt R. Kojzarek, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Mark Davoust, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Douglas Scheflow, Thomas Smith, Susan Starrett, Angela C Thomas, Penny Wegman, Barbara Wojnicki
<b>ABSENT:</b>	Monica Silva

President Michael Kenyon, Chairman  
Forest Preserve Commission  
Forest Preserve District of Kane County

**Adjournment Until: Tuesday, April 11, 2017 at 9:00 am**  
**Kane County Government Center, Building A**  
**719 Batavia Avenue, Geneva, Illinois**

Respectfully Submitted,

*Ellen J. Maglio*

Ellen J. Maglio  
Recording Secretary