



FOREST PRESERVE DISTRICT OF KANE COUNTY

COMMISSION MINUTES

I. Call to Order

The Forest Preserve District Commission meeting was held Tuesday, September 11, 2018 at 9:00 AM at the Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134. The meeting was opened by President Michael Kenyon at 9:00 AM.

II. Pledge of Allegiance

Lead by Commissioner Smith.

President Kenyon also called for a moment of silent reflection for the victims and families of the tragedy of 9/11/2001. It is the 17th year anniversary of Patriot's Day.

III. Roll Call

Commissioner Deborah Allan	Absent
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
President Pro Tem Mark Davoust	Present
Commissioner Ron Ford	Present
Commissioner Drew Frasz	Present
Commissioner Rebecca Gillam	Present
Commissioner Barbara Hernandez	Late
Commissioner John Hoscheit	Present
Commissioner Don Ishmael	Late
President Michael Kenyon	Present
Commissioner Kurt Kojzarek	Present
Commissioner Bill Lenert	Present
Secretary Philip Lewis	Present
Commissioner John Martin	Present
Commissioner Myrna Molina	Late
Commissioner Jarett Sanchez	Late
Commissioner Douglas Scheflow	Absent
Commissioner Monica Silva	Absent
Commissioner Thomas Smith	Present
Commissioner Susan Starrett	Absent
Commissioner Angela Thomas	Absent
Commissioner Penny Wegman	Present
Commissioner Barbara Wojnicki	Present

Others Present:

Monica Meyers, Executive Director
Ken J. Stanish, Chief Financial Officer
Ben Haberthur, Director of Natural Resources
Ken Anderson, Jr., Chief of Planning
Laurie Metanchuk, Director of Community Affairs
John Goreth, Director of Operations
Tracey Smith, Director of Human Resources
Mike Gilloffo, Director of Public Safety
Jerry Hodge, Attorney
Caitlin Rodeghero, Administrative Specialist
Brittany Kovach, Community Affairs Specialist
Ellen J. Maglio, Recording Secretary

IV. Public Comment (Each Speaker is limited to 3 minutes) *None.*

V. Presentation and Approval of the Minutes of August 14, 2018

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Barbara Wojnicki, Commissioner
SECONDER:	Penny Wegman, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Barbara Hernandez, Don Ishmael, Myrna Molina, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

VI. Presentation and Approval of the Bills and Commissioners' Per Diem for August 2018

RESULT:	APPROVED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Penny Wegman, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Barbara Hernandez, Don Ishmael, Myrna Molina, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

VII. Bids and Proposals

A. FP-R-18-09-2665 Resolution Authorizing the Purchase of a Replacement Vehicle for Use by the Public Safety Department

The Commission approved funds in the FY 2018/19 Budget to replace one vehicle for the Police Department. This memorandum concerns replacing a 2013 Ford Explorer (squad 220) which will have 120,000 mile upon retirement. It is proposed to purchase the replacement, a 2019 Ford, F-150 4X4 Police Responder pick-up truck, from Sutton Ford of Matteson, Illinois, under the Suburban Purchasing Cooperative contract number 179. The vehicle is Police Responder rated with a crew cab. The total purchase price would be \$38,751.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$4,326.54 from Communications Direct in Batavia. The total cost for the vehicle and equipment is not to exceed \$43,077.54.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Barbara Hernandez, Don Ishmael, Myrna Molina, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

B. FP-R-18-09-2666 Resolution Accepting a Bid for the Replacement of the Roof, Cupolas, Down-spouts and Gutters on the Clubhouse at the Settler's Hill Golf Course

The Commission approved \$99,500 in the FY 2018/19 Budget for the Settler's Hill Golf Course Roof Replacement Project. The proposed roof replacement will consist of installing 2"x 4" nailers over the top of the existing architectural shingle roof, and the installation of 26-gauge steel roofing, and finish trim. Two additional options were included in the bid. Option One was the purchase and installation of two 48"x 48" prefabricated cupolas, with windows on all four sides and a light in each. Option Two was to purchase and install oversized gutters and downspouts to the clubhouse needed due to age and to improve the runoff and drainage around the structure.

R.A. Pinno and Sons Construction Corp. from Rosedale Wisconsin was the lowest qualified bid for the clubhouse roof (\$75,900), Option One cupolas (\$4,400), and Option Two- gutters and down spouts replacement (\$1,650) for a total contract amount of \$81,950.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Margaret Auger, Commissioner
SECONDER:	Mark Davoust, President Pro Tem
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Don Ishmael, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

VIII. Land Acquisition

- A. FP-R-18-09-2667 Resolution Authorizing the Sale of Property in Dundee Township**
Per Resolution 18-04-2631 which was passed in April of this year. This resolution is an Intergovernmental Agreement for Land Acquisition and Easements with the Village of Carpentersville. In the agreement, it states that there may be land acquisition and easements at the adjacent Raceway Woods Forest Preserve and various easements for utilities associated with these parcels in exchange for the Village approving the acquisition.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	Margaret Auger, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Don Ishmael, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

IX. Grant

- A. FP-R-18-09-2668 Resolution Authorizing the District to Apply for IDNR OSLAD Grant Funds for Re-Development of the Oakhurst Forest Preserve**

Oakhurst Forest Preserve is a 394-acre preserve in Aurora featuring year-round passive and active recreation. The first acquisition to begin creating Oakhurst Forest Preserve occurred in 1973. The property was expanded and developed through a partnership with the City of Aurora. Patterson Lake was created to improve storm water management in the area and has served as a major recreational feature and with the adjoining marsh serves as the centerpiece to the surrounding trail system, shelters and sledding hill. The 55-acre lake is popular for fishing and non-motorized boating. The Fox Valley Park District partners on the site by providing the management of the Community Garden located along 5th Avenue. The City of Aurora recently expanded their regional trail system in the area, connecting to the preserve to the east through the woodland. The public access infrastructure and recreational amenities constructed around 1983 are past their useful life and in need of replacement. Additionally, the use and traffic patterns in the preserve have significantly changed and increased over the past 35-years warranting a redesign of the public access and amenities.

The Commission prioritized the Oakhurst Forest Preserve Redevelopment Project for inclusion in the District's Master Plan (2018 Update) and budgeted \$100,000 for design and engineering service in the 2018/19 Fiscal Year Budget. Staff is requesting permission to apply for the IDNR OSLAD Grant to assist with funding the project. The grant will reimburse the District 50% of the construction costs up to a \$400,000 match. Phase I engineering is budgeted this fiscal year which will conclude with a cost estimate for the project. Staff is recommending a maximum project amount of \$800,000 at this time to maximize the grant and until the cost estimate is complete. The project includes new roadway and parking areas, shelters, boat ramp, fishing dock, trail improvements and natural areas improvements for portions of the woodland and marsh. Funds totaling \$100,000 are budgeted in the 2018/19 fiscal year for the design/engineering phase of project. There is no expense required to submit the grant application.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Theresa Barreiro, Commissioner
SECONDER:	Ron Ford, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Don Ishmael, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

X. Agreements

A. FP-R-18-09-2669 **Resolution Authorizing an Amendment to a Grant of Easement with the Fox River Water Reclamation District Through a Portion of the Elgin Shores Forest Preserve**

The original agreement, dated September 13, 2016, allowed FRWRD the ability to install a new force main at Elgin Shores Forest Preserve. FRWRD requests an enlargement of temporary construction easement area 40' x 50' for additional access to District Property to accommodate the supplementary construction methods. In addition, FRWRD desires a 24 month agreement time extension from the signing of this proposed amendment.

The original agreement with FRWRD had requested from the District a 40' temporary easement for construction purposes and a 20' permanent easement following construction, which will allow FRWRD to install and maintain a new force main sanitary line through a portion of the Elgin Shores Forest Preserve at its eastern and northern borders.

Currently, the District has an intergovernmental agreement with the City of Elgin for the non-exclusive use of the Fox River Shores Forest Preserve. The proposed work by FRWRD will be located along the Fox River on the east side of the preserve and will temporarily impact the use of the boat ramp. The City supports this project and is aware of the implementation schedule.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Rebecca Gillam, Commissioner
SECONDER:	John Hoscheit, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Don Ishmael, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

B. FP-R-18-09-2670 Resolution Authorizing a Temporary Construction Easement with the Kane County Division of Transportation

Kane County Division of Transportation (KCDOT) is proposing various improvements to the intersection of Kirk Road and Fabyan Parkway. These transportation improvements will assist in the more efficient movement of traffic through the region. KCDOT is requesting a forty 40' x 30' temporary construction easement, 142.50' from our southerly property line located at 1996 South Kirk Road, Geneva, Illinois. The total area impacted by the temporary construction easement is 0.028 acres or 1,220 square feet. The site will be fully restored following the completion of the project.

The District's legal counsel has reviewed this agreement. KCDOT shall compensate the Forest Preserve of Kane County (District) a total of \$1,975 for the temporary construction easement.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

C. FP-R-18-09-2671 Resolution Authorizing a Historical Structures Operating and Caretaking Agreement with Preservation Partners of the Fox Valley

The current Historic Structures Operating and Caretaking Agreement with Preservation Partners expired on June 30, 2017. A new agreement is proposed to incorporate the management of the Sholes School at Leroy Oakes Forest Preserve. Preservation Partners provides exclusive exhibits management, staffing, tours, program coordination and marketing for the Fabyan Villa and the Durant-Peterson House, and now the Sholes School. Additionally, Preservation Partners coordinates programming and tours of the Fabyan Japanese Garden.

The District owns all of the land and structures and is responsible for the expense and coordination of maintenance/repairs and utilities for the buildings as well as grounds/landscape maintenance. All rentals of the Japanese Garden are booked through the District. The District pays Preservation Partners the sum of \$78,000 annually for their services with \$58,000 allocated to the operation of the Fabyan Villa and Japanese Garden and \$20,000 allocated for the operation of the Durant-Peterson House and the Sholes School. Funds totaling \$78,000 were budgeted in the 2018-19 fiscal year for this project. No additions to this were made with the additional site in agreement.

The agreement term is 5 years through July 31, 2023 with a one-time extension of an additional 5 years. The District’s legal counsel and risk management provider (PDRMA) have reviewed the agreement.

DISCUSSION: None.

RESULT:	ADOPTED BY ROLL CALL VOTE [UNANIMOUS]
MOVER:	Philip Lewis, Secretary
SECONDER:	Barbara Wojnicki, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Douglas Scheflow, Monica Silva, Susan Starrett, Angela C Thomas

XI. Communications

President Kenyon stated that we will be hosting a public meeting to introduce the plans for the Oakhurst OSLAD renovation project, Thursday, September 30 at the Prisco Community Center in Aurora.

The IAPD Best of the Best Gala will be held on Friday, October 12. Commissioner Wojnicki will be receiving recognition for her 20 years of service as a commissioner and Mary Ochsenschlager will be receiving an award as the Volunteer of the Year. RSVP to Ellen Maglio by October 1st.

National Public Lands Day and Seed Harvest will be celebrated on Saturday, September 22 at the Dick Young Forest Preserve from 10 am until 1pm. All are welcome.

XII. Closed Session to Discuss Land Acquisition, Contracts, Litigation, and Personnel *None.*

XIII. President's Comments *None.*

XIV. Departmental Reports for August 2018

RESULT:	PLACED ON FILE BY VOICE VOTE [UNANIMOUS]
MOVER:	Penny Wegman, Commissioner
SECONDER:	Bill Lenert, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Douglas Schefflow, Monica Silva, Susan Starrett, Angela C Thomas

XV. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Thomas Smith, Commissioner
SECONDER:	Penny Wegman, Commissioner
AYES:	Margaret Auger, Theresa Barreiro, Mark Davoust, Ron Ford, Drew Frasz, Rebecca Gillam, Barbara Hernandez, John Hoscheit, Don Ishmael, Michael Kenyon, Kurt R. Kojzarek, Bill Lenert, Philip Lewis, John Martin, Myrna Molina, Jarett Sanchez, Thomas Smith, Penny Wegman, Barbara Wojnicki
ABSENT:	Deborah Allan, Douglas Schefflow, Monica Silva, Susan Starrett, Angela C Thomas

Michael Kenyon, Chairman
Forest Preserve District Commission
Forest Preserve District of Kane County

Adjournment until: Tuesday, October 9, 2018 at 9:00 am
Kane County Government Center, Building A
719 Batavia Avenue, Geneva, Illinois

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio, Recording Secretary