



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### LAND ACQUISITION COMMITTEE MINUTES

#### I. Call to Order

The Land Acquisition Committee meeting was held Friday March 24, 2017 at 8:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Margaret Auger at 8:40 AM.

#### Members Present:

Attendee Name	Title	Status
Michael Kenyon	President	Present
Margaret Auger	Chairman	Present
Mark Davoust	President ProTem	Absent
John Hoscheit	Commissioner	Present
Kurt R. Kojzarek	Commissioner	Absent
Bill Lenert	Commissioner	Present
John Martin	Commissioner	Present
Myrna Molina	Commissioner	Present
Douglas Schefflow	Commissioner	Absent
Thomas Smith	Commissioner	Absent
Barbara Wojnicki	Commissioner	Absent
<i>Deborah Allan</i>	<i>Commissioner</i>	<i>Present</i>
<i>Drew Frasz</i>	<i>Commissioner</i>	<i>Present</i>
<i>Rebecca Gillam</i>	<i>Commissioner</i>	<i>Present</i>
<i>Philip Lewis</i>	<i>Commissioner</i>	<i>Present</i>
<i>Jarett Sanchez</i>	<i>Commissioner</i>	<i>Present</i>

#### Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloffo, Director of Public Safety, Michele Springer, Planner, Caitlin Rodehero, Administrative Assistant, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

#### II. Approval of Minutes from February 24, 2017

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	Myrna Molina, Commissioner
<b>SECONDER:</b>	John Hoscheit, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Schefflow, Thomas Smith, Barbara Wojnicki

**III. Public Comment (Each Speaker is limited to three minutes) *None.***

**IV. Bids and Proposals**

**Presentation and Approval of a Change Order from WBK Engineering for Work on the CMAQ Grant for the Great Western Trail Extension Acquisition and Improvements**

Currently, the Great Western Trail starts at LeRoy Oakes Forest Preserve and continues beyond the western edge of the county. Recently, additional railroad right-of-way was abandoned and a section from LeRoy Oakes Forest Preserve to Randall Road has become available for possible purchase allowing the trail to be extended to the Randall Road Trail. The project consists of acquiring approximately 8.09 acres for an estimated cost of \$622,580 and constructing .8 miles of trail at approximately \$150,000 to make the connection for a total project cost of \$772,580.

The project was presented to the Commission in February, 2017, providing the approval to apply for a CMAQ grant to assist with funding the project. Additionally, in February, 2017, the District hired Wills Burke Kelsey WBK as the engineer to complete the necessary documents for the grant.

After the application is submitted, a requirement for the grant is to meet with the Illinois Department of Transportation (IDOT) to discuss the project and any additional requirements needed. Staff and the engineers met with IDOT in early March at which time, IDOT requested that a plat of highways and a Preliminary Environmental Site Assessment (PESA) be completed for the grant.

Wills Burke Kelsey has submitted a change order for the additional work needed in the amount of \$18,383.48. The original contract amount was for \$24,252.31, this would increase the contract amount to \$42,635.79 putting it over the \$25,000 limit requiring Board approval.

**DISCUSSION:** *None.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	Myrna Molina, Commissioner
<b>SECONDER:</b>	John Hoscheit, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Schefflow, Thomas Smith, Barbara Wojnicki

**V. New or Unfinished Business**

**Presentation and Approval of an Easement Agreement with the Fox River Water Reclamation District (FRWRD) on Fox River Trail at Raymond Street**

The District has been working on the rerouting of the Fox River Trail in the Raymond Street Forest Preserve for several years through the design development process. Compensatory storage was required by the Army Corps of Engineers near the site to offset the proposed work.

Staff has been working with the FRWRD on obtaining an easement that will allow the District to create this storage on FRWRD's property as well as a temporary easement for construction activities. The District has a good working relationship with FRWRD and has worked on many cooperative projects in the past. FRWRD has agreed to provide the easements needed for the project at no cost to the District.

**DISCUSSION:** *President Kenyon explained that this project has been going on for many years. He went on to say that the District has a reputation for inter-agency cooperation. Executive Director Meyers added that the project is scheduled to be finished in the summer of 2018.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	John Martin, Commissioner
<b>SECONDER:</b>	Bill Lenert, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Scheflow, Thomas Smith, Barbara Wojnicki

## VI. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel

*Entered into Executive Session to discuss Land Acquisition. 8:50 AM*

<b>RESULT:</b>	<b>APPROVED BY ROLL CALL VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Lenert, Commissioner
<b>SECONDER:</b>	John Martin, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Scheflow, Thomas Smith, Barbara Wojnicki

*Exited Executive Session by a motion by Commissioner Hoscheit, seconded by Commissioner Martin at 9:00 AM*

<b>RESULT:</b>	<b>APPROVED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	John Hoscheit, Commissioner
<b>SECONDER:</b>	John Martin, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Scheflow, Thomas Smith, Barbara Wojnicki

## VII. Communications

### Earth Day Event

Informational flyer about the upcoming Earth Day events.

- Earth Day Open House on April 20 from 10 am to 6 pm at the LeRoy Oakes Forest Preserve.
- Earth Day Tree Planting on April 22 from 10 am to 1 pm at the Kenyon Farm Forest Preserve.

**VIII. Chairman's Comments**

Forest Preserve District's referendum question is on the April 4 ballot.

**IX. Adjournment**

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Bill Lenert, Commissioner
<b>SECONDER:</b>	John Hoscheit, Commissioner
<b>AYES:</b>	Margaret Auger, John Hoscheit, Michael Kenyon, Bill Lenert, John Martin, Myrna Molina
<b>ABSENT:</b>	Mark Davoust, Kurt R. Kojzarek, Douglas Scheflow, Thomas Smith, Barbara Wojnicki

Margaret Auger, Chairman  
Land Acquisition Committee  
Forest Preserve District of Kane County

**Adjournment until: Thursday, April 27, 2017 at 8:30 AM**  
**Forest Preserve District Administration Offices**  
**1996 S. Kirk Road, Suite 320 Geneva, Illinois**

Respectfully Submitted,

*Ellen J. Maglio*

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Recording Secretary