



FOREST PRESERVE DISTRICT OF KANE COUNTY

PLANNING AND UTILIZATION COMMITTEE MINUTES

I. Call to Order

The Planning and Utilization Committee meeting was held Thursday April 28, 2016 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Rebecca Gillam at 9:40 AM.

Members Present:

Attendee Name	Title	Status	Arrived
Michael Kenyon	President	Present	
Rebecca Gillam	Chairman	Present	
Deborah Allan	Commissioner	Present	
Margaret Auger	Commissioner	Present	
Theresa Barreiro	Commissioner	Present	
Brian Dahl	Commissioner	Present	
Drew Frasz	Commissioner	Present	
Joseph Haimann	Commissioner	Present	
Kurt R. Kojzarek	Commissioner	Present	
Philip Lewis	Commissioner	Present	
Thomas Smith	Commissioner	Present	
Barbara Wojnicki	Commissioner	Present	

Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Jerry Culp, Director of Planning and Development, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Mike Gilloffo, Police Chief, Ben Haberthur, Director of Natural Resources, Bill Graser, Wildlife Biologist, Brittany Kovach, Communications Specialist, Anna Marano, Buyer, Betsy Scaletta, HR Specialist, Robb Cleave, Volunteer Coordinator, Dave Petschke, Accounting Manager, Pat Chess, Sr. Restoration Technician, Jerry Hodge, Attorney, Ellen Maglio, Recording Secretary

Others included: Mr. Gene Warrington, Resident of Hamshire, IL

II. Approval of the Minutes from March 24, 2016

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Drew Frasz, Commissioner
SECONDER:	Margaret Auger, Commissioner
AYES:	Michael Kenyon, Rebecca Gillam, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Joseph Haimann, Kurt R. Kojzarek, Philip Lewis, Thomas Smith, Barbara Wojnicki

III. Public Comment (Each speaker is limited to 3 minutes)

Mr. Gene Warrington addressed the Committee regarding his desire to create a dog park area in or around the Hampshire Forest Preserve.

IV. Bids and Proposals

A. Presentation and Approval of a Bid for One Replacement Patrol Vehicle for the Public Safety Department

The bid was sent to 12 vendors and advertised with 3 responding. The lowest, qualified bidder was Biggers Chevy Elgin, at a price of \$37,779 with factory equipment.

Additionally, new equipment and labor to transfer reusable equipment from the retired vehicle is \$4,995.91 from Communications Direct in Batavia. The total cost for the vehicle and equipment is \$42,774.91

***DISCUSSION:** Commissioner Wojnicki asked if the District would consider using smaller vehicles to reduce costs of fuel etc. Director Gilloffo responded that the District occasionally transports prisoners but has more of a utility use on the trails. The other brands of utility vehicles such as the Ford were not recommended by the District's mechanic due to a design change (lower frame) and transmission issues that cause frequent repairs. The Chevy Tahoe is really the only 4WD Utility option for the District's use of trail patrol and equipment transport.*

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE EXECUTIVE COMMITTEE 5/6/2016 8:30 AM
MOVER:	Joseph Haimann, Commissioner
SECONDER:	Theresa Barreiro, Commissioner
AYES:	Michael Kenyon, Rebecca Gillam, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Joseph Haimann, Kurt R. Kojzarek, Philip Lewis, Thomas Smith, Barbara Wojnicki

B. Presentation and Approval of a Change Order for the Braeburn Marsh Maintenance and Restoration Project

2015 was the fourth year of monitoring for the mitigation area. The 2015 report found that the project area east of Randall Road (the District's area of responsibility) currently only met three of the seven performance standards required by the USACE permit to be met at the end of the fifth year of mitigation. The dominance of invasive non-native and poor diversity of native species within the mitigation area.

The USACE permit mandates that the District needs to continue maintenance and monitoring activities until the required performance standards are met. It is the opinion of staff that these performance standards can be met within two years through a combination of staff and contracted labor as well as contracted ecological monitoring and reporting. WBK Engineering provided the District with a change order in the amount of \$9,600 for ecological monitoring and USACE report preparation.

DISCUSSION: Commissioner Smith asked if the marsh was a viable ecosystem. Director Haberthur explained that while it is stormwater retention, there is still value in the system because birds and other wildlife exist there. Commissioner Wojnicki asked if the District was partnering with the City of Batavia. Director Haberthur stated that the District is partnering with the City of Batavia. The City has completed their commitments to the project and the District is now continuing to move forward to meet its work. Commissioner Lewis asked if there was a reach out to the area's HOAs. Director Haberthur responded that the District has reached out to the HOA, has attended HOA meetings in the past to discuss the District's plans for restoration, and to invite homeowners to participate in the workdays. The project is now at more of an expertise level of completion other than the work days that are planned by District staff.

RESULT:	MOVED FORWARD BY VOICE VOTE [UNANIMOUS]
TO:	FOREST PRESERVE EXECUTIVE COMMITTEE 5/6/2016 8:30 AM
MOVER:	Philip Lewis, Commissioner
SECONDER:	Margaret Auger, Commissioner
AYES:	Michael Kenyon, Rebecca Gillam, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Joseph Haimann, Kurt R. Kojzarek, Philip Lewis, Thomas Smith, Barbara Wojnicki

V. **New or Unfinished Business – None.**

VI. **Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel – None.**

VII. **Communications**

A. **Presentation of the Fox River Corridor Plan**

Director Culp explained that the District was a stakeholder in the plan preparation. The process included reviews and public meetings, with good input and support for the Carpentersville Dam removal.

B. **Presentation of the 2015/16 Deer Management Program Report**

DISCUSSION: Commissioner Allan asked if all the slots for hunters were filled and if ground shooting was allowed or has always been allowed and what the arrangements have been for the DNR's program of sharpshooting for CWD testing. Wildlife Biologist Graser responded that the program was full this year and that most sites use stands, there are a select number of zones that utilize ground stands due to the lack of trees. The DNR's program is a separate program for the District's deer management program and that each year the DNR comes before the Commission to request the use of specific preserves and then to return their findings in a report. The DNR has not been approved access to those preserves where the District offers its own deer management (hunting) program. Additionally, the District provides the DNR with any deer sampling information it obtains.

Director Haberthur then introduced Pat Chess as the recently promoted Sr. Restoration Technician. Pat has been with the District 4 years and this was an internal promotion.

VIII. **Chairman's Comments**

Chairman Gillam stressed that the Earth Day Planting was a great event as well as several volunteer workdays that she has attended and she encourages more of the Commission to join in on events.

Executive Director Meyers went on to thank all the Commissioners that attended the Conservation Foundation Dinner, which was a great cause and a good time. Also a thank you to Commissioners Gillam and Smith for attending the Earth Day Tree Planting on Saturday at the Fitchie Creek Forest Preserve.

Commissioner Lewis asked how the seasonal staffing was progressing. HR Specialist Scaletta said that most staffing positions have been filled.

IX. Adjournment

RESULT:	ADJOURNED BY VOICE VOTE [UNANIMOUS]
MOVER:	Joseph Haimann, Commissioner
SECONDER:	Brian Dahl, Commissioner
AYES:	Michael Kenyon, Rebecca Gillam, Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Joseph Haimann, Kurt R. Kojzarek, Philip Lewis, Thomas Smith, Barbara Wojnicki

Adjournment until: Thursday, May 26, 2016 9:30 a.m.
Forest Preserve District Administration Offices Board Room
1996 S. Kirk Road, Suite 320 Geneva, IL

Rebecca Gillam, Chairman
Planning and Utilization Committee
Forest Preserve District of Kane County

Respectfully Submitted,

Ellen J. Maglio

Ellen J. Maglio
Recording Secretary