



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### PLANNING AND UTILIZATION COMMITTEE MINUTES

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#### I. Call to Order

The Planning and Utilization Committee meeting was held Thursday, August 24, 2017 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Rebecca Gillam at 9:50 AM.

#### Members Present:

<u>Attendee Name:</u>	<u>Status:</u>
President Michael Kenyon	Present
Chairman Rebecca Gillam	Present
Commissioner Deborah Allan	Present
Commissioner Margaret Auger	Present
Commissioner Theresa Barreiro	Present
Commissioner Brian Dahl	Present
Commissioner Drew Frasz	Present
Secretary Philip Lewis	Present
Commissioner Bill Lenert	Present
Commissioner Thomas Smith	Present
Commissioner Barbara Wojnicki	Present
Commissioner Kurt Kojzarek	Absent
Commissioner Jarett Sanchez	Absent

#### Others Present:

Executive Director Meyers; Directors Culp, Haberthur, Gilloppo, Goreth, and Metanchuk. Planner, Michele Springer, Administrative Assistant, Caitlin Rodeghero, Accounting Manager, Dave Petschke, Community Affairs Specialist, Brittany Kovach, Buyer, Anna Marano, Attorney, Gerald Hodge, and Recording Secretary Ellen J. Maglio,.

#### II. Approval of the Minutes from July 27, 2017

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

#### III. Public Comment (Each Speaker is limited to three minutes) *None.*

#### IV. Bids and Proposals

##### A. Presentation and Approval of a Bid for Trail Resurfacing on the Fox River Trail in Dundee Township

Director Goreth explained that this year's project consists of the resurfacing of a one (1) mile section of the Fox River Trail in Dundee Township, from Covey Street, north of the I-90 bridge, continuing north to Williams Avenue, south of East Dundee.

The District advertised and sent the bid packet to 34 vendors, with 4 responding. The qualified lowest bidder was Evans and Son from West Chicago, Illinois with a total base bid price of \$80,827.24 plus option A at a price of \$4,600 for the removal of four traffic barrier devices for a total project cost of \$85,427.24.

**DISCUSSION:** *Chairman Gillam expressed that she would be happy to see the barriers removed.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 9/8/2017 8:30 AM</b>
<b>MOVER:</b>	Margaret Auger, Commissioner
<b>SECONDER:</b>	Brian Dahl, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

##### B. Presentation and Approval of a Bid for the Construction of a Parking Lot at the Hoscheit Woods Forest Preserve as a Component of the RTP Grant

Director Culp explained that the proposed plans include the installation of a parking area, restroom, picnic shelter and approximately 1.6 miles of trail. The District has received a Recreational Trails Program Grant (RTP) to complete the improvements.

The estimated cost of the project is \$230,000 and the grant will reimburse the District up to 80% (\$184,000) of the actual cost of the project following completion.

The bid for the construction of the parking lot and driveway was publicly advertised and sent to 34 vendors with eight vendors responding. The lowest qualified bid was from Abbey Paving of Geneva IL with a bid amount of \$104,033.85. The District has worked with Abbey Paving on other projects in the past and is comfortable with the company and the bid amount.

**DISCUSSION:** *Commissioner Smith expressed his approval that the bidders were from Kane County. Chairman Gillam mentioned that all the bids seem to be close in pricing. Director Culp stated that the option one which was not included in the bid approval because it put the bid amount over budget. It was decided that the old driveway would be used as a trail.*

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<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 9/8/2017 8:30 AM</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Philip Lewis, Secretary
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

**C. Presentation and Approval of Review Fees from the Union Pacific Railroad for the Raymond Street Tunnel Project**

Director Culp reviewed the project's history and the current request. The Raymond Street Fox River Trail Reroute project is located along the Fox River in South Elgin. The existing Fox River Regional Bike Trail along the Union Pacific Railroad runs parallel until it gets to the Raymond Street Forest Preserve, where it crosses under a railroad bridge along the creek.

The crossing under the bridge has been removed due to continual flood damage. The District is in the process of installing a tunnel under the tracks just a few hundred feet south of this crossing. The project has been approved for grant funding through CMAP, which will require the District to pay for 20% of the cost of construction.

The staff and engineers have been working with the Union Pacific Railroad for approval of the tunnel project, as we move toward final acceptance by IDOT. Union Pacific requires the engineering drawings to be reviewed by an outside consultant that they hire and the District is responsible to pay for the fees associated with that review.

At the start of the project, the Union Pacific Railroad required the District to send them a letter authorizing up to \$10,000 to be used for the reviews. Currently to date, the District has spent \$18,817.52 on Union Pacific review fees, because of the complexity of the project the review fees are exceeding that amount and projected to go over \$25,000.

After discussion with the Railroad, they are expecting the review fees to total when completed around \$35,000. Staff is submitting this to the Planning and Utilization Committee for review and approval to increase the review allowance to \$35,000. The project is estimated to cost over \$2.3 million once completed. The District will be responsible to pay 20% of the actual construction costs, which are currently estimated at approximately \$460,000. The railroad review fees are not included in the grant portion of the project.

**DISCUSSION:** *Chairman Gillam suggested that we call keep our eyes on the end game. It has been a long project but the grant funds will help. Executive Director Meyers reminded all that the District is only paying 20% of the project costs.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 9/8/2017 8:30 AM</b>
<b>MOVER:</b>	Brian Dahl, Commissioner
<b>SECONDER:</b>	Margaret Auger, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

**V. New or Unfinished Business**

**A. Presentation and Approval of an Amendment to Use and License Agreement with the Valley Model Railroaders for the Use of the Clintonville Station in South Elgin**

Director Goreth introduced this request and gave some history. The District was approached by the Valley Model Railroaders with a request to extend the agreement, as well as, to provide \$10,000 in financial assistance to replace the flat portion of the roof of the Clintonville Station.

The District approved a similar request for financial assistance of \$5,300 in 2007 for the repairs of the elevated cupola section of the roof. As part of the request in 2007, the Valley Model Railroaders reimbursed the District \$5,300 over a five-year period.

The group currently has approximately thirty members, and the monthly dues are \$25 a month. The group also owns a modular layout which they take to various community events where donations are accepted.

In September of 2016, District staff attended one of the group’s meetings to discuss the building evaluation that was completed in November of 2015. Since this meeting the club has been making repairs to the building, such as drainage repairs to the outside of the building, masonry tuck-pointing, and ADA accessibility.

The group has shown that they are good stewards of the property and continue to make improvements. The current request for funds from the District of \$10,000 would be paid back to the District over a five-year period in the amount of \$2,000 each year beginning on September 12, 2018.

As part of this request and the replacement of the roof, the Valley Model Railroaders have requested that the license agreement with the District be extended to a ten year term. All other terms of the previous agreement carry forth in this amendment. The funds for this request will be obtained through the savings from the bike trail resurfacing project.

**DISCUSSION:** *Commissioner Lewis asked if there were any partnership opportunities with the club and if the District could utilize the marketing talents to assist the club’s outreach for their events.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 9/8/2017 8:30 AM</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

**VI. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel** *None.*

**VII. Communications**

**National Public Lands Day will be held at the Dick Young Forest Preserve on September 30, 2017 from 10 am to 1 pm. All are welcome.**

### **Presentation of the Natural Resource Department Priority Species Report**

Director Haberthur introduced the projects that the Chicago Wilderness group has identified as threatened and priority species.

- Monarch Butterfly
- Blanding's Turtle
- Red-headed Woodpecker
- Little Brown Bat
- Rusty Patch Bumble Bee
- Mottled Sculpin
- Blue -Spotted Salamander
- Smooth Green Snake
- Regal Fritillary
- Ellipse
- Henslow's Sparrow
- Bobolink

Of the twelve priority species, ten have been identified as being in Kane County. The Blue-Spotted Salamander and the Ellipse have not been identified in Kane County.

Our Natural Resources Department is working with the Chicago Wilderness group specifically with regards to the Monarch Butterfly, the Blanding's Turtle, and the Mottled Sculpin.

Today's report is an update on how the District is working to expand the monarch's habitat.

**Monarch Butterfly:** There are five local agencies working together. The District is in the process of restoring 50 acres at the Aurora West and Burnidge Forest Preserves, seeding with plants that attract the butterfly. Milk weed seed is being planted at the Dick Young Forest Preserve.

**Blanding's Turtle:** Bill Graser, Wildlife Biologist has been working to collect eggs from the Blanding's Turtle and incubate them in-house. He has had a 100% success rate, 63 eggs have been hatched. These youngsters will be returned to a safer area near to where they were collected.

**Mottled Sculpin:** a fish that has been declared endangered/threatened. This fish has been found in waters of the Tyler Creek. The District is working with the DuPage Forest Preserve District and their Urban Stream Research Center to help improve the health of the mottled sculpin's habitat.

***DISCUSSION:*** *Commissioner Smith asked why he hasn't seen many pheasants recently, and he used to see them all the time. Director Haberthur responded that the pheasant is not native to this area. The Pheasant shares the same habitat as the Monarch Butterfly, the two would depend on the same plants.*

*Wildlife Biologist has brought in some Blanding's Turtle babies for the Committee to see prior to their return to the wild today.*

**VIII. President's Comments** *None.*

**IX. Adjournment 10:15 AM**

<b>RESULT:</b>	<b>ADJOURNED BY VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Thomas Smith, Commissioner
<b>SECONDER:</b>	Theresa Barreiro, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Brian Dahl, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Thomas Smith, Barbara Wojnicki
<b>ABSENT:</b>	Kurt R. Kojzarek, Jarett Sanchez

Rebecca Gillam, Chairman  
Planning and Utilization Committee  
Forest Preserve District of Kane County

**Adjournment until:** **Thursday, September 28, 2017 at 9:30 am (or immediately following the Land Acquisition Committee meeting)**  
**Forest Preserve District Administration Offices**  
**1996 S. Kirk Road, Suite 320 Geneva, Illinois**

Respectfully Submitted,

*Ellen J. Maglio*

Ellen J. Maglio  
Recording Secretary