



## FOREST PRESERVE DISTRICT OF KANE COUNTY

### PLANNING AND UTILIZATION COMMITTEE MINUTES

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#### I. Call to Order

The Planning and Utilization Committee meeting was held Friday March 24, 2017 at 9:30 AM at the Administration Offices located at 1996 S. Kirk Road, Suite 320, Geneva, IL 60134. The meeting was opened by Chairman Rebecca Gillam at 9:30 AM.

#### Members Present:

Attendee Name	Title	Status
Michael Kenyon	President	Present
Rebecca Gillam	Chairman	Present
Deborah Allan	Commissioner	Present
Margaret Auger	Commissioner	Present
Theresa Barreiro	Commissioner	Present
Brian Dahl	Commissioner	Absent
Drew Frasz	Commissioner	Present
Kurt R. Kojzarek	Commissioner	Absent
Philip Lewis	Secretary	Present
Bill Lenert	Commissioner	Present
Jarett Sanchez	Commissioner	Present
Thomas Smith	Commissioner	Absent
Barbara Wojnicki	Commissioner	Absent
<i>John Martin</i>	<i>Commissioner</i>	<i>Present</i>

#### Others Present:

Monica Meyers, Executive Director, Ken J. Stanish, Director of Finance, Ben Haberthur, Director of Natural Resources, Laurie Metanchuk, Director of Community Affairs, John Goreth, Director of Operations, Tracey Smith, Director of Human Resources, Mike Gilloffo, Police Chief, Valerie Blaine, Programs Manager, Michele Springer, Planner, Caitlin Rodehero, Administrative Assistant, Jerry Hodge, Attorney, Ellen J. Maglio, Recording Secretary

II. **Approval of Minutes from February 24, 2017 – Correction:** *Jarett Sanchez was present.*

III. **Public Comment (Each speaker is limited to three minutes)** *None.*

#### **IV. Bids and Proposals**

##### **A. Presentation and Approval of Bids for the Control of Garlic Mustard at Three Forest Preserves**

Projects are as follows:

**Option 1 - Bliss Woods Forest Preserve.** Garlic mustard control a total of **85.6** acres of woodland in the Bliss Woods Forest Preserve, near Sugar Grove, Illinois. Work shall consist of weed whipping, hand pulling and/or mowing garlic mustard plants across one woodland unit, twice in the spring of 2017. The project area was subject to five previous garlic mustard control treatments (one each in 2011 through 2016). In 2016, garlic mustard density across the southern ½ of the work area was moderate, where the northern ½ had various dense patches of second year flowering plants.

**Option 2 - Johnson's Mound Forest Preserve.** Garlic mustard control across a total of **23.7** acres of woodland in the Johnson's Mound Forest Preserve, near Elburn, Illinois. Work shall consist of weed whipping, hand pulling and/or mowing garlic mustard plants across one woodland unit, twice in the spring of 2017. This woodland contains wetlands and the project area was subject to six previous garlic mustard control treatments (one each in 2010 through 2016). In 2016, flowering garlic mustard across the OPTION 2 unit was of medium density.

**Option 3 - Johnson's Mound Forest Preserve** Garlic mustard control across a total of **63.1** acres of woodland in the Johnson's Mound Forest Preserve, near Elburn, Illinois. Work shall consist of weed whipping, hand pulling and/or mowing garlic mustard plants across one woodland unit, twice in the spring of 2017. This woodland contains wetlands and the project area was subject to six previous garlic mustard control treatments (one each in 2010 through 2016). In 2016, flowering garlic mustard across the OPTION 3 unit was of light density.

**Option 4 - Kenyon Farm Forest Preserve** Garlic mustard control across a total of **13.6** acres of woodland in the Kenyon Farm Forest Preserve, near South Elgin, Illinois. Work shall consist of weed whipping, hand pulling and/or mowing garlic mustard plants across one woodland unit, twice in the spring of 2017. This woodland was subject to garlic control methods in 2016 for the first time. In 2016, flowering garlic mustard across the OPTION 4 unit was of medium density.

Removal work for all options would begin immediately and be completed by mid-summer 2017.

The bid was sent to twenty-seven vendors with eight responding. The qualified low bid for each option is as follows:

Option 1. Bliss Woods (85.6 acres): Bid of \$16,255.00 submitted by Semper Fi Land Services, Yorkville

Option 2. Johnson's Mound (23.1 acres): Bid of \$4,668.90 submitted by Conservation Land Stewardship, Elmhurst

Option 3. Johnson's Mound (63.1 acres): Bid of \$11,358.00 submitted by Conservation Land Stewardship, Elmhurst

Option 4. Kenyon Farm (13.6 acres): Bid of \$2,584.00 submitted by Conservation Land Stewardship, Elmhurst

**DISCUSSION:** *President Kenyon asked what kind of herbicide would be used for this project. Director Haberthur responded that herbicides would not be used for this project, as this was a mechanical pulling with no chemical use.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	Michael Kenyon, President
<b>SECONDER:</b>	Margaret Auger, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Jarett Sanchez
<b>ABSENT:</b>	Brian Dahl, Kurt R. Kojzarek, Thomas Smith, Barbara Wojnicki

**B. Presentation and Approval of a Bid for the Control of Wild Chervil at Three Forest Preserves**

Wild chervil (*Anthriscus sylvestris*) is a short-lived biennial weed in our county. It forms a low-growing rosette in the first year of its life cycle, then flowers and produces seeds in the second year. As a heavy seed producer, it is easily spread to new locations. Wild chervil has few checks on its population in North America and can quickly take over an area, displacing native species and forming dense stands that are difficult to control. Shaded lowlands, especially near creeks, seem to be a favorite habitat for this invasive plant. Contractors were sought to bid on spring/summer 2017 control projects across three heavily-infested forest preserve.

*Projects are as follows:*

**Option 1 - Lone Grove Forest Preserve.** Chervil control work will focus on approximately **40.1** acres of scattered wild chervil populations. The project area was subject to six previous wild chervil control treatments (one each year, 2011 - 2016). In 2016, wild chervil density along the trail and road edges was light, while the creek corridor was moderate.

**Option 2 - Meissner-Corrn Forest Preserve.** Chervil control work shall focus upon approximately **28.9** acres of scattered wild chervil populations. The project area was subject to three previous wild chervil control treatments (one each year, 2012, 2013 and 2016). In 2016, wild chervil density in the southern half of the woods and along the creek was moderate. Wild chervil in the northern half of the woods was of very sparse density.

**Option 3 - Bowes Creek Woods Forest Preserve.** Chervil control work shall focus upon approximately **41.4** acres of scattered wild chervil populations. The project area was subject to one previous wild chervil control treatment (2016). In 2016, wild chervil density across the majority of the project area was very heavy.

The bid was sent to 27 vendors, with 7 responding. The qualified low bid for each option was Integrated Lakes Management of Waukegan, IL as follows:

**Option 1. Lone Grove - (40.1 acres):** Bid of \$4,932

**Option 2. Meissner-Corrn - (28.9 acres):** Bid of \$3,555

**Option 3. Bowes Creek Woods - (41.4 acres):** Bid of \$5,092

**DISCUSSION:** *The chemical treatment question was again asked and Director Haberthur explained that this evasive was treated with 2 chemicals that are permitted for use by the District. It is done by back pack spraying.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	Jarett Sanchez, Commissioner
<b>SECONDER:</b>	Drew Frasz, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Jarett Sanchez
<b>ABSENT:</b>	Brian Dahl, Kurt R. Kojzarek, Thomas Smith, Barbara Wojnicki

**C. Presentation and Approval of Bids for the Control of Common Reed and Reed Canary Grass at Dick Young Forest Preserve**

Both common reed and reed canary grass are abundant at the Nelson Lake Marsh at Dick Young Forest Preserve. Contractors were sought to bid on spring/summer 2017 control projects of multiple separate patches of these species.

Projects are as follows:

**Option 1 - Common Reed Control.** This project seeks to control invasive common reed, across approximately **27.6** acres of the Dick Young Forest Preserve. The goal of this project is a one-season kill of 95% for common reed growing in the designated area (see map). This shall be accomplished through herbicide applications during June of 2017.

**Option 2 - Reed Canary Grass Control (East).** This project seeks to control invasive reed canary grass across approximately **11.8** acres of the Dick Young Forest Preserve. The goal of this project is a one-season kill of 95% for reed canary grass growing in the designated area (see map). This shall be accomplished through herbicide applications during May and June of 2017

**Option 3 - Reed Canary Grass Control (South).** This project seeks to control invasive reed canary grass across approximately **22.5** acres of the Dick Young Forest Preserve. The goal of this project is a one-season kill of 95% for reed canary grass growing in the designated area (see map). This shall be accomplished through herbicide applications during May and June of 2017.

The bid was sent to 27 vendors, with 6 responding. The qualified low bid for each option are as follows:

**Option 1. Common Reed Control - (27.6 acres):** Bid of \$12,185 by Tallgrass Restoration, LLC of Schaumburg, IL

**Option 2. Reed Canary Grass Control (East) - (11.8 acres):** Bid of \$3,850 by V-3 Const. Grp Ltd of Woodridge, IL

**Option 3. Reed Canary Grass Control (South) - (22.5 acres):** Bid of \$5,500 by V-3 Const. Grp Ltd of Woodridge, IL

**DISCUSSION:** *Director Haberthur stated that Tallgrass Restoration will use machinery and an approved herbicide for treatment of the Common Reed control at the Dick Young Forest Preserve. Commissioner Auger commented on the bids and how much the vendors' bid prices varied.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>SECONDER:</b>	Margaret Auger, Philip Lewis
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Jarett Sanchez
<b>ABSENT:</b>	Brian Dahl, Kurt R. Kojzarek, Thomas Smith, Barbara Wojnicki

**V. New or Unfinished Business**

**A. Presentation and Approval of Burnidge Forest Preserve Tyler Creek Greenway - Recreation Trails Program Grant (RTP) Application Submission**

In 2013, the City of Elgin donated to the District the land south and east of the C&NW railroad intersection at Burnidge Forest Preserve (81.89 acres) to Randall Road that contains Tyler Creek. This property creates a link between the highly used preserve west of Elgin, and the Randall Road corridor and beyond. Regional plans propose a trail connection from Burnidge Forest Preserve along the Tyler Creek greenway to Eagles Forest Preserve and beyond to downtown Elgin via Highland Avenue. A connection has also been proposed along Big Timber Road to the Metra railroad station and beyond. Staff is asking for \$500,000 for the engineering, wetland mitigation and construction of a trail head parking lot at Randall Road and a multi-purpose trail to connect to Burnidge Forest Preserve.

The total project cost will be \$500,000 with the grant reimbursing \$200,000 of the total cost of the project. \$500,000 will be budgeted in the next 2017/18 fiscal year for this project. This project is dependent on the April 4<sup>th</sup> proposed referendum being passed. If it does not pass the District will withdraw its submission.

**DISCUSSION:** *President Kenyon stated that the connectivity is important. Commissioner Lewis asked about the lands east of Randall Road. Executive Director Meyers explained that this land has been for sale, but the current seller has a very high price. Eventually, if the land is sold to a developer, the District may get the lands and be able to have that connectivity even further west.*

<b>RESULT:</b>	<b>MOVED FORWARD BY VOICE VOTE [UNANIMOUS]</b>
<b>TO:</b>	<b>FOREST PRESERVE EXECUTIVE COMMITTEE 4/7/2017 8:30 AM</b>
<b>MOVER:</b>	Deborah Allan, Commissioner
<b>SECONDER:</b>	Jarett Sanchez, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Jarett Sanchez
<b>ABSENT:</b>	Brian Dahl, Kurt R. Kojzarek, Thomas Smith, Barbara Wojnicki

**VI. Executive Session to Discuss Land Acquisition, Contracts, Litigation and Personnel** *None.*

**VII. Communications**

**A. Presentation of the 2016 Maple Sugaring Event Report**

Valerie Blaine, the Programs Manager for the Community Affairs and Environmental Education Department made a brief presentation about the Maple Sugaring program and recent event.

**B. Earth Day Event**

Informational flyer about the upcoming Earth Day events.

- Earth Day Open House on April 20 from 10 am to 6 pm at the LeRoy Oakes Forest Preserve.
- Earth Day Tree Planting on April 22 from 10 am to 1 pm at the Kenyon Farm Forest Preserve.

**VIII. Chairman's Comments**

*Chairman Gillam attended the Volunteer Appreciation Dinner held on March 22nd. She commented that it was a great event and how special it was to be able to recognize all the great volunteers and work that has been done within the District. She encouraged all the Commission to attend a work event and meet the wonderful volunteers. Commissioner Lewis stated that he really liked the extra ribbons that were on the name tags of the volunteers recognizing them for specific efforts.*

**IX. Adjournment**

<b>RESULT:</b>	<b>APPROVED WITH VOICE VOTE [UNANIMOUS]</b>
<b>MOVER:</b>	Drew Frasz, Commissioner
<b>SECONDER:</b>	Jarett Sanchez, Commissioner
<b>AYES:</b>	Deborah Allan, Margaret Auger, Theresa Barreiro, Drew Frasz, Rebecca Gillam, Michael Kenyon, Philip Lewis, Bill Lenert, Jarett Sanchez
<b>ABSENT:</b>	Brian Dahl, Kurt R. Kojzarek, Thomas Smith, Barbara Wojnicki

Rebecca Gillam, Chairman  
Planning and Utilization Committee  
Forest Preserve District of Kane County

**Adjournment until: Thursday, April 27, 2017 9:30 a.m.**  
***or immediately following Land Acquisition Committee***  
**Forest Preserve Administration Offices Board Room**  
**1996 S. Kirk Road, Suite 320 Geneva, IL**

Respectfully Submitted,

*Ellen J. Maglio*

Ellen J. Maglio  
Recording Secretary